



Memorandum

DATE: August 17, 2009

TO: Shoreline Planning Commission

FROM: Joseph W. Tovar, FACIP
Steve Cohn, Senior Planner

RE: Preparation for the Sept. 14 Joint City Council / Planning Commission meeting

The next joint City Council / Planning Commission meeting is scheduled for 6 P.M. on Monday September 14. This will be a dinner meeting, so even though you are scheduled for 1-1/2 hours, the time for discussion will be somewhat less.

In order to take advantage of the time you will have for face-to-face contact with the Council, we suggest that you take some time this coming Thursday to discuss how you would like to structure that dialogue. Staff would like to take some time at the end of this Thursday's meeting to discuss the items you'd like to cover with the Council.

It will be useful to prioritize the items so to ensure that you cover the most important ones first. We don't expect you to get into a substantive discussion this Thursday on any of the items (though staff will take a little time to go through the work program); rather, it is a chance to decide which items you want to talk about first.

Staff Suggested Topic for discussion

Based on your recent discussion, staff suggests that you discuss Council Goal 10 first.

Goal10 states ***“Provide enhanced opportunities for effective citizen communication and engagement”***.

At your previous meeting, you heard and read comments from the some people about ideas to expand the number of times or re-arrange the sequence for public comment during Planning Commission study meetings. While that narrow issue has been tabled for further discussion at some point in the future, the staff suggests that in the near term, the Commission focus more broadly on the many possible avenues for pubic input, distinct from and in addition to “comments from the audience.” We expect that the sharing of ideas on this topic will be helpful for both the Commission and the Council.

The second item staff suggests you discuss is the 2009/2010 work program. We have created an initial draft of the workplan which is attached. The workplan is divided into

two sections: 1) discreet workplan topics such as Design Review, Town Center, etc., and 2) a general Comprehensive Plan Update section (The next Comprehensive Plan Update is due to be completed in December 2011, so we need to begin next year.)

As you can see from the workplan, it is very ambitious. Discussion of this topic will probably center on whether some items should be accelerated, and if so, identifying the items to be delayed to offset the added staff time that will be necessary to complete some items sooner.

Either of these topics (gathering public input and 2009/10 workplan) could be an evening's topic by itself. The Commission will want to stay focused to make sure these topics are covered thoroughly.

Does the Commission agree that both topics are items that should be discussed? If not (or if there is additional time in the joint meeting), are there other topics that might be raised.

Staff looks forward to hearing your ideas and comments. Feel free to contact Steve prior to the meeting at 801-2511 or scohn@shorelinewa.gov prior to the meeting.

Attachment

Draft 2009/10 Planning Work Program, dated August 17, 2009

Draft 2009/10 Planning Work Program

Legend		Commission Role	x	Staff Role	XX Council Adoption
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Revised 8/17/09

2009



2010



Item 1 Visioning Process

[illegible]

Item 2 Design Review

iew	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Consultant and Staff Proposal Development								x	x	x	x	x	x	x	x									
PC Meetings																x	x							
CC Meetings																		XX						

Item 3 Development Code Amendments

[illegible]

Item 4 Permanent Development Regs and Plan Amendments for RB Zone

[illegible]

Item 5 Check in points for two other Major Plans

Item	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Item 5 Check in points for two other Major Plans																								
Transportation Master Plan Update			x							x			x		x		x	XX						
Shoreline Master Program (regular updates)					x	x			x				x				XX							
Other Comp Plan Amendments (fm last year and small new ones)													x	x	x	x	x	x	XX					

Item 6 Point Wells

[illegible]

Draft 2009/10 Planning Work Program

Legend		Commission Role	x	Staff Role	XX	Council Adoption
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Item 7	Town Center Subarea Plan	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Staff and consultants conduct community outreach								x	x	x	x													
	Staff prepares Plan & Code Amendments for Town Center										x	x	x	x	x	x									
	Plan & Code amendments heard by Planning Commission																x	x	x						
	Council adopts Plan and Code Amendments																			XX					
Item 8	SE Neighborhoods Plan and Zoning update	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Staff develops background info/CAC develops Subarea Plan	x	x	x	x	x	x	x	x	x															
	Open House					x																			
	Planning Commission reviews Subarea Plan											x	x												
	Council Adopts Subarea Plan													XX											
Item 9	Master Development Plan for Crista Campus	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Submit for permit		x	x																					
	Staff review			x	x	x	x	x	x	x	x	x	x												
	PC Review													x	x										
	CC Adoption															x	XX								
Item 10	Master Development Plan Public Health Lab	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Submit for permit					x	x																		
	Staff review						x	x	x	x	x	x													
	PC Review															x	x								
	CC Adoption																	x	XX						

Draft 2009/10 Planning Work Program

Legend		Commission Role	x	Staff Role	XX Council Adoption
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2010 →

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PLAN UPDATES

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