

Dear Shoreline Colleagues,

As you may be aware, federal immigration enforcement activities conducted by the United States Immigration and Customs Enforcement agency (ICE) have taken place this week in our region and in our City. This follows on the heels of news reports of such enforcement in cities across the country. What we are seeing on the news and hearing about has been very upsetting and tragic for many of us.

We have received several questions from staff this week about the City's policy regarding immigration enforcement in Shoreline and what to do if they encounter ICE officers or other federal law enforcement officers in the community. Please find information below about what to do if this occurs while you are working.

First, know that Shoreline remains committed to being an inviting, equitable, and safe community for all. Over the last several years, the City Council passed resolutions [No. 401](#), [No. 467](#), and [No. 542](#) affirming our commitment to being an inclusive and anti-racist community. As staff, we uphold these principles for all who live, work, and visit here. The City also encourages everyone to know their rights and use the protections in place at both the state and local levels. Information and resources regarding these rights can be found on the City's website: <https://www.shorelinewa.gov/our-city/equity-social-justice/immigrants-and-refugees>.

What is the City's and the King County Sherriff's Office policy regarding ICE?

As a city, we do not coordinate with ICE activity that may occur in our community, and our Police Department is generally not aware of the activity or when it may occur. Specifically:

- Under state law and King County Sheriff's Office policy, the Shoreline Police Department is restricted from sharing information with ICE, except under certain circumstances as required by law, such as a valid court order.
- Shoreline Police do not enforce federal immigration laws or policies or engage or assist with immigration enforcement.
- State law prohibits Shoreline Police officers from asking or collecting information about a person's immigration or citizenship status, unless there is a connection with

a state or local criminal investigation, and Shoreline Police may not detain a person solely to determine immigration or citizenship status.

- Shoreline Police do not interfere with or impede ICE enforcement activity that may occur in Shoreline.

What should I tell a resident or customer if they ask what they should do if they see ICE in the community?

If any resident or customer calls or corresponds with you about ICE or other federal law enforcement activity and they are concerned about their or a community member's safety, they should call 9-1-1.

What should I do if I see ICE activity in the community or it occurs near me while I am working in the field?

If you see ICE activity in the community and/or it is occurring near your work area, staff should collect all equipment and leave the area if they feel unsafe and report it to their supervisor immediately. This is no different than if you encounter unexpected local law enforcement activity occurring near your work area/site.

What should I do if ICE officers enter a publicly accessible City facility, such as City Hall or the Spartan Rec Center?

While we believe that this is unlikely to occur, staff should call 9-1-1 immediately and request assistance from Shoreline Police. Police presence in this instance would help manage the situation and ensure everyone remains safe. As noted above, that doesn't mean that Police will interfere or impede ICE activity, but it does mean that they can help to de-escalate and provide community safety in our buildings.

What should I do if ICE officers enter a City facility requesting to speak with someone or say they have a warrant?

Again, while we believe that this is unlikely to occur, staff should call 9-1-1 immediately and request that Shoreline Police respond to the facility. Police can help identify ICE officer authenticity and review any documentation provided by the officers to confirm legitimacy

and nature or extent of legal authorization and direction. Shoreline Police will also involve the City Attorney's Office if needed to review any legal documentation.

Respectfully,

Bristol

Bristol S. Ellington

City Manager | City of Shoreline

17500 Midvale Avenue N, Shoreline, WA 98133

((206) 801-2211 | www.shorelinewa.gov)

