



## Memorandum

**DATE:** February 4, 2021

**TO:** Debbie Tarry  
John Norris

**FROM:** Bethany Wolbrecht-Dunn

**CC:** Sara Lane  
Colleen Kelly

**RE:** Report on usage Treasury Funds from the CARES Act

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This memorandum serves as a summary of Shoreline's use of the Federal Coronavirus Aid, Relief and Economic Security Treasury Relief Funds (CARES Funds). At the October 12, 2020 Council meeting, we indicated we would provide a summary on the final usage of the funds as compared to the approved plan.

As a reminder, a federally declared disaster related to the COVID-19 health emergency was announced by then-President Trump on March 13, 2020. Since that time, Congress has taken four major legislative actions in response to this emergency. The third action, the Coronavirus Aid, Relief, and Economic Security (CARES) Act, was signed into law on March 27, 2020. The CARES Act funded approximately \$2 trillion in funding to assist individuals, businesses and governments respond to the health crisis.

The CARES Act established the Coronavirus Relief Fund through the US Treasury Department to provide payments to state, local and tribal governments. Payments are based on population; local governments with a population of over 500,000 receive direct payments and states receive payments reduced by the aggregate amount of the payments disbursed to eligible local governments within that state.

On April 27, 2020, Governor Inslee announced that the State would award almost \$300 million in CARES Funds to local governments not eligible to receive a direct allocation. Shoreline's original award was \$1,691,100.

At the June 8, 2020 Council meeting through Emergency Resolution No. 460, the City Council approved the planned use of CARES Act funds in the following manner:

- \$981,100 for City direct COVID-19 Response
- \$410,000 for a Small Business Support Program
- \$300,000 for a Human Services Support Program

In early fall 2020, the Washington State Department of Commerce notified the City that we would receive an additional \$845,550 in CARES Act funds.

The Council approved the additional CARES Act funding at their October 12, 2020 Council meeting through Resolution No. 466, including the implementation plan for the \$2,536,650 in CARES Act Treasury funds:

- \$1,374,381 for City direct COVID-19 Response
- \$676,206 for a Small Business Support Program
- \$486,063 for a Human Services Support Program

As part of that approval, we committed to provide a final summary of the use of the funds and include a list of funded human service programs and business grants.

### Summary of Usage

Category	Resolution 460	Resolution 466	Final Use
<b>City Direct Costs</b>	\$981,100	\$1,374,381	<b>\$1,354,510.09</b>
<b>Small Business Grants</b>	\$410,000	\$676,206	<b>\$689,399.00</b>
<b>HS Support Programs</b>	\$300,000	\$486,063	<b>\$492,740.91</b>
	<b>\$1,691,100</b>	<b>\$2,536,650</b>	<b>\$2,536,650</b>

### City Direct Costs

Through November 30, 2020, the City had a greater amount of COVID response expenses than CARES Act funding available. In terms of reimbursement for expenses through the CARES Act, we focused on areas that reduced the administrative burden for reporting, as allowed under the CARES Act.

Specifically, the CARES Act allowed that all payroll for public safety is considered to be “substantially dedicated” to COVID-19 response, and, therefore, eligible for reimbursement. To that end, we received reimbursement for \$1,287,051.32 in Police contracting costs, as well as \$67,458.77 in City personnel costs.

### Business Grants

The City Council requested additional information on the recipients of the Business Grants. A detailed list of the businesses funded is shown in Attachment A. The City also received \$86,091 in CARES Act Treasury Funds from King County specifically for business assistance; Attachment A includes that information as well.

### Human Services Support Programs

Food access and support was the main focus of Human Services support with CARES Act funds. The City provided reimbursable grants and access to grocery vouchers in order to provide necessary food assistance. Attachment B provides detailed information on the use of funding.

**Attachment A – Shoreline Small Business Grants**

<b>Business Name</b>	<b>Grant Amount</b>
ABC Driving School	\$ 20,000
Afro Barber	\$ 19,830
Ascension Chiropractic & Wellness Center	\$ 20,000
Bereket salon LLC	\$ 20,000
Best Teriyaki & Sushi	\$ 20,000
Cafe Aroma	\$ 20,000
Core Physical Therapy	\$ 20,000
Easy Monkey Taphouse	\$ 20,000
Eric S. Yao, DDS	\$ 20,000
Flo-Anna's Diner	\$ 20,000
Foyolicious	\$ 14,000
Frederick's Salon	\$ 19,887
Get Strong First	\$ 20,000
Grace Nails	\$ 19,600
Haenam BBQ	\$ 20,000
Hand and Stone Shoreline	\$ 20,000
Happy Nails and Lashes	\$ 19,000
Issaya Thai Cuisine	\$ 5,877
Jersey's	\$ 20,000
Leena's Café	\$ 3,909
Le's Pho Tai and Sandwiches	\$ 16,000
MB Austin, DMD and JY Austin, DDS	\$ 20,000
North City Bistro and Wine Shop	\$ 20,000
Polish'd Nail Bar	\$ 19,400
Safety First Driving School	\$ 20,000
Seattle Happy Learning - Kumon	\$ 19,890
Sizzling Pot King	\$ 5,600
Smokin' Pete's BBQ	\$ 5,266
Sound Bookkeepers	\$ 20,000
Spin Alley Bowling	\$ 20,000
Spirit Nails	\$ 8,050

Studio Skin & Sculpt	\$ 20,000
T & D Hair Design	\$ 17,400
Tasty POT	\$ 19,900
Teriyaki Island	\$ 20,000
TJ Nails	\$ 7,000
Total Relax	\$ 10,000
Vanity Hair Studio	\$ 20,000
Wake N Bacon BBQ	\$ 20,000
Washington Premier Taekwondo Academy	\$ 18,790
<b>TOTAL</b>	<b>\$ 689,399</b>

NOTE: Shoreline was also provided \$86,091 in CARES Act Funding from King County for COVID Business Support. The businesses supported with King County CARES Act funds are listed below.

<b>Business Name</b>	<b>Grant Amount</b>
Leena's Café	\$ 16,091
Mediterranean Oasis	\$ 20,000
Monka Brewing Co	\$ 10,000
The Grill King Korean BBQ	\$ 20,000
Twist Yoga	\$ 20,000
<b>TOTAL</b>	<b>\$ 86,091</b>

**ATTACHMENT B – Human Services Support Programs**

<b>Business Name</b>	<b>Grant Amount</b>
Human Service Agency PPE	\$ 13,198.55
Food Access Support	
Turning Point	\$5,000.00
Shoreline School District	\$8,664.87
Hunger Intervention Program	\$24,500.00
Shoreline/LFP Senior Center	\$25,000.00
Hopelink – Food Bank	\$18,000.00
Grocery Vouchers	
Summer Distribution	\$148,035.93
Fall Distribution*	\$155,341.56
Hopelink*	\$28,500.00
Shoreline/LFP Senior Center*	\$19,000.00
Shoreline PTSA Council*	\$47,500.00
<b>TOTAL</b>	<b>\$492,740.91</b>

\*Buying in volume provided a 5% discount, therefore total grocery card assistance provided was greater than cost.