



2020 Advisory Committee Work Plan

January

Topic: 2021-22 Rates, SCRTS; NERTS, State Legislation; Regional System Planning; By-Laws, Attendance, & Vacancies (SWAC)

2021-22 Rates:

Lindy Honaker (Lead) & John Walsh

Description - Overview of Rate process; timeline, task force activities and upcoming milestones. Context setting – tonnage decreases, business model issues.

Role of Committees – Presentation to committees, Q and A.

SCRTS:

Doug Chin (Lead)

Description - Update on 30% design progress, engagement (internally and externally) efforts

Role of Committees - Feedback from members on progress of project

NERTS:

Tom Creegan (Lead)

Description – Project introduction to include:

General Project overview & update; Description of steps in the siting process (procurement, outreach, etc.); overall project schedule.

Role of Committees - Feedback from members on progress of project

State Legislation:

Jeff Gaisford

Description - Provide updates on bills before the legislature. Send out email updates in between meetings, if needed.

Role of Committees - Advisory committees will be updated on bills before the legislature. The committees or individual members (e.g., cities) may choose to take action on a bill.

Regional System Planning:

John Walsh

Description – Brief preview of major regional system planning topics we will engage with partners on in 2020. Topics include: Zero Waste of Resources Plan, ILA extensions, Future Business Models, Comp Plan Update, and the Long Term Disposal Decision.



Role of Committees – Presentation to committees, Q and A.

By-Laws, Attendance, & Vacancies (SWAC):

Dorian Waller (Lead)

Description - Provide updates to members about individual attendance and vacancies (current & upcoming)

Role of Committee – Members will be asked to recruit and/or recommend potential members.

February

Topic: 2021-22 Rates, Organics Recycling; ESJ; State Legislation; Election of Chair/ Vice Chair (MSWAC)

2021-22 Rates:

Lindy Honaker (Lead) & John Walsh

Description - Brief update on the process, including any major items of interest.

Role of Committees – Feedback may be sought on some major issues.

Organics Recycling:

Josh Marx (Lead) & Andrew Smith

Description - Residential Organics Collection Campaign to include the implementation of the campaign, as well as the Universal Compost Contract that will have been recently procured.

Role of Committees – Advisory committees will be updated on the campaign. Feedback from members will be requested.

ESJ:

Alejandra Calderon (Lead)

Description – Community engagement practices thru an equitable lens

Role of Committees – Committee will be informed and trained about equitable community engagement practices.

State Legislation:

Jeff Gaisford

Description - Provide updates on bills before the legislature. Send out email updates in between meetings, if needed.

Role of Committees - Advisory committees will be updated on bills before the legislature. The committees or individual members (e.g., cities) may choose to take action on a bill.

Election of Chair/ Vice Chair (MSWAC):



Dorian Waller (Lead)

Description – Election for committee leadership

Role of committee – Elect Chair/Vice Chair

March

Topic: 2021-22 Rates; RRTF; State Legislation; Regional System Planning

2021-22 Rates:

Lindy Honaker (Lead) & John Walsh

Description - New tonnage forecast will be included. Brief update on the process, including any major items of interest.

Role of Committees – Further feedback may be sought.

RRTF:

John Walsh

Description – Staff will present the MRF study, as well as present on potential surcharges/waivers and due diligence

Role of Committees – Feedback from committee members will be sought, but the committees may also be asked to take action on recommending potential surcharges

State Legislation:

Jeff Gaisford

Description - Provide updates on bills before the legislature. Send out email updates in between meetings, if needed.

Role of Committees - Advisory committees will be updated on bills before the legislature. The committees or individual members (e.g., cities) may choose to take action on a bill.

Regional System Planning:

John Walsh

Description – Workshop with committees to plan how we want to engage on the Regional System Planning topics, especially for ILA extensions, Comp Plan Update, and the Long Term Disposal Decision.

Role of Committees – Work together to scope out the work and involvement of committees.

April

Topic: 2021-22 Rates; Cleanup LIFT; ESJ; State Legislation

2021-22 Rates:

Lindy Honaker (Lead) & John Walsh



Description – Discuss proposed rate, how it was modeled, major items or assumptions in the rate. Brief look ahead to rate restructure.

Role of Committees – Presentation to the committees. Q and A if needed.

Cleanup LIFT:

Lindy Honaker (Lead)

Description – 12 month pilot update

Role of Committees – Provide feedback on progress of project

ESJ:

Alejandra Calderon (Lead)

Description – Organizational behavior and hiring practices

Role of Committees - Committee will be informed and trained about equitable organizational behavior and hiring practices. Furthermore, feedback will be sought about SWDs practices and potential action steps that can be implemented by SWD.

State Legislation:

Jeff Gaisford

Description - Provide updates on bills before the legislature. Send out email updates in between meetings, if needed.

Role of Committees - Advisory committees will be updated on bills before the legislature. The committees or individual members (e.g., cities) may choose to take action on a bill.

May

Topic: Rate Restructure; SCRTS; NERTS; RRTF; By-Laws, Attendance, & Vacancies (SWAC)

Rate Restructure:

Lindy Honaker (Lead) & John Walsh

Description – Present high level scope of the rate restructure work and discuss membership and role of the subcommittee.

Role of Committees – Provide feedback on scope and (**action**) approve of scope. Members should think if they want to be on the subcommittee.

SCRTS:

Doug Chin (Lead)

Description - Update on Final Design progress to include: update on the final design, update on community engagement, and the plans for bidding

Role of Committees - Feedback on progress of project

NERTS:

Tom Creegan (Lead)



Description - Update on project status to include: Planning and Siting progress to date; overview of meetings held, participants, etc., as well as next steps in the process.

Role of Committees - Feedback on progress of project

RRTF:

John Walsh (Lead) & Jeff Gaisford

Description - Committees will be presented on additional Harmonized Curbside Materials (Action Item 3.A) items

Role of Committees - Advisory committees will either take **action** on whether or not to pursue adding or removing materials from the best practice list. If action is to pursue adding or removing materials, then subsequent meetings will be used to have further discussions.

By-Laws, Attendance, & Vacancies (SWAC):

Dorian Waller (Lead)

Description - Provide updates to members about individual attendance and vacancies (current & upcoming)

Role of Committee – Members will be asked to recruit and/or recommend potential members.

June

Topic: Rate Restructure; 2021-22 Rates; Organics Recycling; HWMP; RRTF (if needed)

Rate Restructure:

Lindy Honaker (Lead) & John Walsh

Description – Approve members of the subcommittee.

Role of Committees – (**action**) Approve the members on the subcommittee

2021-22 Rates:

Lindy Honaker (Lead) & John Walsh

Description – Present Executive Proposed Rate and discuss any changes from what SWD proposed in April. Present draft of letter of support.

Role of Committees – Presentation to the committees.

Organics Recycling:

Josh Marx (Lead) & Andrew Smith

Description - Report on King County Compost Initiatives and Opportunity to provide Cities with Technical Assistance to include an overview of the number of compost pilots we will have had underway for several months to use more compost in County agencies. Also, more updates on how the use of the Universal Contract will be shared.



Role of Committees – Advisory committees will be updated on the report. Feedback from members will be requested.

HWMP:

Jeff Gaisford (Lead)

Description - HWMP staff will update the committees on the Plan Update

Role of Committees - Feedback on Plan policies and actions.

RRTF (if needed):

John Walsh (Lead) & Jeff Gaisford

Description – Further discuss materials for addition or removal from the best practice list.

Role of Committees – **(action)** Seek approval of materials for addition or removal from the best practice list.

July

Topic: 2021-22 Rates; Mattress Recycling, RRTF (if needed)

2021-22 Rates:

Lindy Honaker (Lead) & John Walsh

Description – Discuss any changes to the letter of support.

Role of Committees – **(action)** Seek approval for the letter of support for the Executive Proposed Rate to send to County Council.

Mattress Recycling:

Kerwin Pyle (Lead)

Description – 12 month pilot update

Role of Committees - Feedback on project progress

RRTF (if needed):

John Walsh (Lead) & Jeff Gaisford

Description – Further discuss materials for addition or removal from the best practice list.

Role of Committees – **(action)** Seek approval of materials for addition or removal from the best practice list.

August

No meeting

September

Topic: ESJ; Rate Restructure; Election of Chair/ Vice Chair (SWAC); By-Laws, Attendance, &



Vacancies (SWAC)

ESJ:

Alejandra Calderon (Lead)

Description – Illegal dumping

Role of Committees - Committee will be informed about illegal dumping and what areas of the county are adversely affected. Furthermore, feedback will be sought about the county's efforts to rectify this and how cities and communities can play a role.

Rate Restructure:

Lindy Honaker (Lead) & John Walsh

Description - Provide update on rate restructure subcommittee work

Role of Committees – Committees will be asked for feedback on work to date

Election of Chair/ Vice Chair (SWAC):

Dorian Waller (Lead)

Description – Election for committee leadership

Role of committee – Elect Chair/Vice Chair

By-Laws, Attendance, & Vacancies (SWAC):

Dorian Waller (Lead)

Description - Provide updates to members about individual attendance and vacancies (current & upcoming)

Role of Committee – Members will be asked to recruit and/or recommend potential members.

October

Topic: SCRTS; NERTS; CHLF Facilities

SCRTS:

Doug Chin (Lead)

Description - Update on final design & advertising for bids progress to include: update on project sustainability and the contractor procurement process

Role of Committees - Feedback on progress of project

NERTS:

Tom Creegan (Lead)

Description - Update on project status to include: Planning and siting progress to date; overview of meetings held, participants, etc., as well as next steps in the process.

Role of Committees - Feedback on progress of project



Cedar Hills Support Facilities Evaluation Project:

Margaret Bay (Lead)

Description – Provide update on CHF relocation project and Final EIS

Role of Committees - Feedback from committee members will be requested.

November

Topic: Rate Restructure; 2021 Work Plan

Rate Restructure:

Lindy Honaker (Lead) & John Walsh

Description: Provide update on rate restructure subcommittee work

Role of Committees – Committees may be asked for feedback on options

2021 Work Plan:

Dorian Waller (Lead)

Description – Presentation of 2021 Work Plan.

Role of Committees - Feedback and potential action will be sought from committee members

December

No meeting

Additional 2020 topics that require further discussion before scheduling:

Ardagh Glass Recycling Plant (Potential month(s): March - April)

Multi-family Recycling (Potential month(s): TBD)