

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Approval of Multi-Family Tax Exemption Program Contract with MCREF MFR 1 Shoreline LLC for the Modera Shoreline Located at 17802 Linden Avenue N
<b>DEPARTMENT:</b>	Recreation, Cultural and Community Services
<b>PRESENTED BY:</b>	Kerry Feeman, Housing and Human Services Coordinator
<b>ACTION:</b>	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing <input type="checkbox"/> Discussion

**PROBLEM/ISSUE STATEMENT:**

The City Manager has approved an application by MCREF MFR 1 Shoreline LLC for a Multi-Family Limited Property Tax Exemption (MFTE; also known as PTE for Property Tax Exemption) on a project known as Modera Shoreline. The applicant has agreed to a contract (Attachment A) with the City stating that the residential improvements of their projects will be exempt from property taxation for 20 years in exchange for providing affordable housing and other conditions. Shoreline Municipal Code (SMC) Section 3.27.060 specifies that City Manager approval is subject to approval by the City Council. Tonight, staff is seeking Council approval of this MFTE contract for the Modera Shoreline project located at 17802 Linden Avenue N.

**RESOURCE/FINANCIAL IMPACT:**

During the development of an MFTE project, the value of the improvements is taxable until the City certifies completion of the project and compliance with MFTE requirements. On the following January 1, the 12-year or 20-year tax exemption begins, but this does not reset tax revenues. Forgone taxes are only those levied on the difference between the value assessed during construction and full value upon completion. The balance will not be added to the assessed value until the 13<sup>th</sup> or 21<sup>st</sup> year. When the assessor last valued properties, construction had not begun so a precise estimate was not calculated.

For the purposes of this report, zero tax revenue to the City on the value of the improvements was assumed during the 12-year exemption period. However, due to the assumed increase in population, staff estimates tax revenues to the City from this project would, overall, increase despite the exemption on the improvements. Staff and consultant time is required to process applications, file annual reports to the state and King County, and to monitor compliance with affordable housing requirements. More detailed financial information about this project can be found in the Resource/Financial Impact Section later in this report.

**RECOMMENDATION**

Staff recommends that the City Council approve the MFTE contract with MCREF MFR 1 Shoreline LLC for the Modera Shoreline Project located at 17802 Linden Avenue N in a form acceptable to the City Attorney.

Approved By:            City Manager **BE**            City Attorney **MK**

## **BACKGROUND**

The Multi-Family Tax Exemption (MFTE; also known as PTE for Property Tax Exemption) program was instituted by the state legislature to provide incentives to construct multifamily housing and later amended to help create affordable housing. According to the conclusions of the Growth Management Act and the State legislature, multi-family housing and affordable housing are needed throughout the Puget Sound metropolitan area to help mitigate negative environmental impacts of population growth in the region.

The MFTE program provides the property owner an exemption from the *ad valorem* property taxes on new or rehabilitated housing improvements (including residential parking) for the duration of the exemption period. Shoreline has offered an MFTE program in nine (9) designated Residential Targeted Areas for many years. Shoreline Municipal Code (SMC) Chapter 3.27 was most recently updated in 2021 by the adoption of Ordinance No. 944. The current Shoreline MFTE program requires that at least 20% of the project be affordable and provides a qualified project 12 or 20 years of exemption from property taxation.

The 2022 Property Tax Exemption Program Report (Attachment B) provides a listing of the projects currently enrolled in the City's MFTE program, along with those that have received a Conditional MFTE Certificate.

## **DISCUSSION**

The City Manager has approved an application by MCREF MFR 1 Shoreline LLC for the Modera Shoreline project (Attachment A). The Modera Shoreline project complies with all applicable requirements of RCW 84.14.060 and SMC 3.27.040. The next step in the MFTE process is for the City Council to approve or deny the contract that defines the terms under which the City will grant property tax exemptions, including binding the property to provide affordable housing for the period according to the RCW 84.14 and Chapter 3.27 SMC.

Project details for the Modera Shoreline project include:

Location:	17802 Linden Avenue N
Residential Targeted Area:	Aurora Corridor
Units provided:	399
Affordable units provided:	80
Duration of tax exemption:	12 years
Affordability levels:	Studio, Open 1-bedrooms, and 1-bedroom units: 70% of the King County Area Median Income (AMI) 2-bedroom units: 80% of the King County AMI
Duration of affordability:	12 years
Expected completion:	September 2025
Permit number:	MFR22-1623

### **Next Steps**

If the City Council approves the proposed contract, the City Manager will issue Conditional Certificates of Property Tax Exemption to the applicant. The applicant has three years from the date the application was approved to complete the project and then may apply to the City for a Final Certificate. The City Manager may approve (or deny) the Final Certificate application without Council action. If approved, the City will file the Final Certificate with the County Assessor and the residential improvements will be exempt beginning the following January 1<sup>st</sup>.

### **RESOURCE/FINANCIAL IMPACT**

During the development of an MFTE project, the value of the residential improvements is taxable until the City certifies completion of the project and compliance with MFTE requirements. On the following January 1<sup>st</sup>, the 12 or 20-year tax exemption on residential improvements begins, but this does not reset tax revenues for the City or other districts. That taxation—typically less than 100% of the ultimate, finished-project value—is effectively shifted to other taxpayers. If, in the event an assessment of the property is filed at 100% completion, but before issuance of a final certificate of tax exemption, the total value of the project could be added to the City's total assessed value. As an MFTE project, the exempted taxes on the improvements would, in that case be collected from taxpayers across the City. This shift to the City's approximately 22,000 households would amount to approximately \$221,800 in City share of property taxes, or \$10.08 per household per year.

The tax foregone is only that amount levied on the difference between the assessed value when evaluated during construction and upon completion. The balance will not be added to the assessed value until the 13<sup>th</sup> year. When the assessor last valued properties, construction had not begun so a precise estimate was not calculated. For the purposes of this report, zero tax revenue to the City on the value of the improvements was assumed during the 12-year exemption period. However, due to the assumed increase in population, staff estimates tax revenues to the City overall would increase despite the exemption on the improvements.

Staff and consultant time is required to process applications, file annual reports to the state and King County, and to monitor compliance with affordable housing requirements.

### **Tax Exemption Savings**

While assessor's data won't be available until the project is constructed, rough estimates based on other Shoreline MFTE projects suggest that over the 12 years of exemption, the owner will save somewhere between \$2,000,000 and \$2,100,000 in city taxes and \$15,300,000 to \$16,200,000 from all taxing districts (about \$197,000 per affordable unit).

### **Public Benefit Calculation**

Attachment C to this staff report provides the current income and rent limits for Shoreline. Using the applicant reported market rents, the City estimates the 12-year value of the affordable housing (the public benefit) to be approximately \$6,500,000 or

\$82,000 per affordable unit. (This “rent gap” could turn out to be higher or lower, depending on relative changes between market and affordable rents over time.)

### **Limited Fiscal Analysis**

Although the valuation of the project may not be fully on the City’s tax rolls for 12 years, therefore lowering the amount of new property tax collected, there are other revenue streams that will be generated by the project and the occupants of the units to off-set the costs of providing services to the new residents. These include one-time revenues and on-going revenues, which are highlighted below.

### **Estimated One-time City Revenues**

One-time revenues for this project include the following:

- **Real Estate Excise Tax (REET):** REET is collected when a property is sold. The REET collected by the City on the developer’s purchase of this property is estimated at approximately \$69,000.
- **Sales and Use Tax:** Sales and use tax is collected by the City on construction when a project is developed in Shoreline. The City’s share of sales taxes, which are collected on the total of a project’s hard and soft costs, are estimated at \$978,247 for this project.
- **Impact Fees:** The City currently collects park and transportation impact fees for all new residential units (single-family and multi-family). In total, \$2,182,403 in impact fees were collected for the 399 units of this Project. While impact fees are designed to ensure concurrency with a level of service as a result of the growth in population, they also contribute to prioritized projects of benefit to the whole community.

In total, it is anticipated that this project will pay the City an estimated \$3,229,650 in one-time taxes and fees, not including permit fees. This is outlined in Table 1 below:

**Table 1: Estimated One-time City Revenues (17802 Linden Ave N)**

REET on Land Sale	\$69,000
Sales Tax of 1.05% (Construction)	\$978,247
Impact Fees	\$2,182,403
<b>Total</b>	<b>\$3,229,650</b>

### **On-Going Revenues**

On-going revenues for the project include the following:

- **Sales and Use Tax:** As new residents occupy the multi-family units, they buy goods in Shoreline that generate sales tax. On average, staff estimates that each resident of a multi-family unit generates approximately \$143.57 per year of sales taxes in Shoreline.
- **Utility Taxes:** All residents of multi-family housing use a variety of utilities which are subject to utility taxes and franchise fees. This includes water, wastewater, solid waste, electricity, natural gas, cable, telecommunications, and surface water. On average, staff estimates that each resident of a multi-family unit generates approximately \$102.51 per year of utility taxes.

- **State Shared Revenues:** Many of the state shared revenues distributed to the City are based on a per capita basis. Assuming that the average multi-family unit occupancy is two people per unit, each resident of a unit generates approximately \$75.46 per year of state shared revenues.

Table 2 below provides a comparison of estimated on-going annual city revenues from the property prior to the development, the annual revenues during the 12-year property tax exemption period, and the annual revenues following the expiration of the 12-year tax exemption period. This project is under construction on a former 50-unit apartment building. Due to confidentiality laws, tax data pertaining to an individual taxpayer was not available for staff's analysis of the preexisting use. For a rough estimate, staff determined an equivalent of 100 taxpayers residing on the property could be substituted. As such, the pre-redevelopment City revenues from the property are estimated to have been approximately \$51,300 per year. Despite the tax exemption on the improvements, this total would increase during the 12-year tax exemption period to approximately \$275,800 per year. By staff's analysis, 93% of those ongoing annual revenues could be attributed to the new residents, not the building developer or owner. Following the expiration of the tax exemption, the addition of the higher assessed value of the new improvements could bring this total to approximately \$497,600 in revenues to the City, 51% of which could be attributed to the new residents.

**Table 2: Estimated Annual Revenue – Modera Shoreline**

	<b>Pre-Development</b>	<b>Development and MFTE Program Duration</b>	<b>Post MFTE Program</b>
<b>Assumptions</b>		(Years 1-12)	(Years 12+)
<b>Total Units</b>	50	399	399
<b>MFTE Program-Enrolled Affordable Units</b>	0	80	0
<b>Population</b>	100	798	798
<b>Property Tax (Land)</b>	\$19,200	\$19,200	\$19,200
<b>Property Tax (Improvements)</b>	0	0	\$221,800
<b>Sales Tax</b>	\$14,400	\$114,600	\$114,600
<b>Utility Tax</b>	\$10,300	\$81,800	\$81,800
<b>State-Shared Revenue (restricted)</b>	\$7,500	\$60,200	\$60,200
<b>Total (Annual)</b>	\$51,300	\$275,800	\$497,600

**RECOMMENDATION**

Staff recommends that the City Council approve the MFTE contract with MCREF MFR 1 Shoreline LLC for the Modera Shoreline Project located at 17802 Linden Ave N in a form acceptable to the City Attorney.

## **ATTACHMENTS**

- Attachment A: Proposed Modera Shoreline MFTE Contract
- Attachment B: 2023 Multifamily Tax Exemption Program Report
- Attachment C: 2022 Income and Rent Limits

WHEN RECORDED, MAIL TO:

City of Shoreline  
ATTN: City Clerk  
17500 Midvale Ave N  
Shoreline, WA 98133

**WASHINGTON STATE COUNTY AUDITOR/RECORDER/S INDEXING FORM**

<b>Document Title(s)</b> <i>(or transactions contained therein):</i> <b>MULTI-FAMILY HOUSING LIMITED PROPERTY TAX EXEMPTION CONTRACT</b>
<b>Reference Number(s) of Documents assigned or released:</b>  <input type="checkbox"/> Additional reference numbers on page _____ of document.
<b>Grantor(s)</b> <i>(Last name first, then first name and initials):</i> 1. <u>MCREF MFR 1 Shoreline LLC</u> <input type="checkbox"/> Additional names on page _____ of document.
<b>Grantee(s)</b> <i>(Last name first, then first name and initials):</i> 1. <u>CITY OF SHORELINE, WASHINGTON</u> <input type="checkbox"/> Additional names on page _____ of document.
<input type="checkbox"/> <b>Legal Description</b> <i>(abbreviated form; i.e., lot, block, plat name, section-township-range):</i> Ptn Sec 7 Twp 26N Rge 4E, SE Qtr NW Qtr  <input checked="" type="checkbox"/> Additional legal on Exhibit "A" of document.
<b>Assessor's Property Tax Parcel Account Number(s):</b> <b>072604-9051</b>

***The Auditor/Recorder will rely on the information provided on the form.  
The Recorder's Office staff will not read the document.***





**MULTI-FAMILY HOUSING LIMITED PROPERTY TAX EXEMPTION CONTRACT**  
**PROJECT NAME: Modera**

This MULTI-FAMILY HOUSING LIMITED PROPERTY TAX EXEMPTION CONTRACT is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, between the City of Shoreline (“City”), a Washington municipal corporation, and MCREF MFR Shoreline 1 LLC, a state of Washington limited liability company (“Owner”).

WHEREAS, the City has an interest in stimulating new construction or rehabilitation of multi-family housing in Residential Targeted Areas in order to reduce development pressure on single-family residential neighborhoods, increase and improve housing opportunities, provide affordable housing opportunities, and encourage development densities supportive of transit use; and

WHEREAS, the City has, pursuant to the authority granted to it by Revised Codes of Washington (RCW) Chapter 84.14, designated various areas of the City as Residential Targeted Areas for the provision of a limited property tax exemption for new or rehabilitation multi-family housing; and

WHEREAS, the City has, as set forth in Chapter 3.27 SMC, enacted a program whereby property owners may qualify for a Final Certificate of Tax Exemption which certifies to the King County Assessor that the owner is eligible to receive a limited property tax exemption; and

WHEREAS, the Owner is interested in receiving a limited property tax exemption for constructing three hundred and ninety-nine (399) units of NEW multifamily housing (“Project”) within the Aurora Corridor Residential Targeted Area pursuant to SMC 3.27.030; and

WHEREAS, the Owner submitted to the City a complete application for Property Tax Exemption outlining the proposed Project to be constructed on property located at 17802 Linden Ave N in Shoreline, Washington (“Property”) and legally described in **Exhibit A** of this Contract; and

WHEREAS, in consideration of the City’s approval of MFTE Application No. PLN22-0120, the Owner accepts certain conditions affecting the use of the Property and the improvements authorized by Building Permit No. MFR22-1623. It is the purpose of this Contract to set forth those conditions and to impose enforceable restrictions on the use and occupancy of the residential portion of the Property; and

WHEREAS, on July 20, 2022, the City Manager for the City of Shoreline determined that the application met all the eligibility and procedural requirements to qualify for a Conditional Certificate of Acceptance of Property Tax Exemption as provided in Chapter 3.27 SMC, except for entering in to and recording this Contract; and

WHEREAS, on \_\_\_\_\_, the Shoreline City Council authorized the city manager to execute this contract; and

WHEREAS, the City has determined that the improvements will, if completed as proposed, satisfy the requirements for a Final Certificate of Tax Exemption;

NOW, THEREFORE, for and in consideration of the mutual promises aforesaid and made and relied upon by the parties hereto, and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Owner and the City mutually agree as follows:

**SECTION 1 — DEFINITIONS**

Unless otherwise expressly provided herein, the following terms shall have the respective meanings set forth below. If a term is not defined herein, then it shall be defined as provided in Chapter 20.20 SMC or given its usual and customary meaning.

“Affordable Units” means the eighty (80) units in the Project designated by the Owner and approved by the City, as set forth in **Exhibit B**, and reserved for occupancy by Eligible Households with maximum rents pursuant to Section 3.

“City’s Designee” mean that individual(s) authorized by the City to administer this Contract.

“Completion Date” means the date of the first certificate of occupancy, temporary or final, issued by the City for the Project.

“Compliance Period” means twelve (12) years from the date of initial occupancy of the Affordable Units.

“Dwelling Unit” means a residential living facility, used, intended, or designed to provide physically segregated complete independent living facilities for one or more persons, including living, sleeping, cooking and sanitation facilities.

“Eligible Household” means one or more adults and their dependents who meet the qualifications for eligibility set forth in Section 3.F. or Section 3.I.

“Household Income” means gross annual income from all household members over the age of 18 residing in the household. Gross annual income consists of all wages, benefits (e.g., military, unemployment, welfare), interest, and other such income. Income of dependents over the age of 18 who reside within a household for less than three (3) months of the year will not be counted toward Household Income.

“Household Size” means all of the persons, related or unrelated, occupying an Affordable Unit. For the purpose of calculating maximum Housing Expenses, the following assumptions apply:

<b>Unit Type</b>	<b>Assumed Household Size</b>
Studio	1 Person
Open 1-Bedroom	1.5 Persons
1 Bedroom	1.5 Persons
2 Bedroom	3 Persons
3 Bedroom	4.5 Persons

“Housing Expense” means a tenant’s costs for rent and Utilities or an equivalent Utility Allowance. Expenses that the Owner makes optional, such as pet rent, extra storage space, or parking, are not considered Housing Expenses for the purpose of this Contract.

“Median Income” means the median family income for the *Seattle-Bellevue, WA HUD Metro FMR Area* as most recently published by the Secretary of Housing and Urban Development (HUD), as amended. In the event that HUD no longer publishes median family income figures, the City may estimate the Median Income applicable to the City in such manner as the City shall determine in its sole discretion.

“Property” means the real property, together with improvements, legally described in **Exhibit A**.

“Project” means the Owner’s multi-family residential building containing eighty (80) Dwelling Units.

“SMC” means the Shoreline Municipal Code, as it now exists or hereinafter amended.

“Utility” or “Utilities” means water, electricity, natural gas, sewer, and garbage collection but not including phone, internet service, or cable or satellite television.

“Utility Allowance” means that portion of Housing Expenses that the City determines, from time to time, is adequate for the reasonable Utility costs of Affordable Units in the event the Owner makes tenants responsible for payment for their own Utilities.

## SECTION 2 — THE PROJECT

A. General Description. The Owner will construct the Project for purposes of providing multi-family rental housing, and the Owner shall own, manage, and operate (or cause the management and operation of) the Project. The Owner agrees to construct the Project in compliance with all applicable land use regulations and as approved and permitted by the City. In no event shall such construction provide less than fifty percent (50%) of the space for permanent residential occupancy as required by SMC 3.27.040(A)(2).

B. Completion within 3 years. The Owner agrees to complete construction of the agreed upon improvements within three (3) years from the date the City issues the Conditional Certificate of Acceptance of Tax Exemption, or within any extension thereof granted by the City.

C. Conversion from Renter-Occupied to Owner-Occupied. In the event the Property is proposed for conversion to a condominium, owner-occupied, or non-rental residential use during the Compliance Period, the Owner must submit to the City for its review a plan for preserving the Affordable Units. The City may consider options which would convert the Affordable Units to owner-occupancy by Eligible Households and are consistent with the provisions of Chapter 3.27 SMC and SMC 20.40.235. The Owner must receive authorization from the City prior to conversion to condominium, owner-occupied, or non-rental residential use. This section does not waive the Owner’s obligations to comply with any other law or regulations pertaining to conversion to ownership use.

**SECTION 3 — AFFORDABLE UNITS FOR ELIGIBLE HOUSEHOLDS**

A. Number of Affordable Units. The Project shall include the number and types of Affordable Units as set forth in the table below.

**Dwelling Units in the Project**

Unit Type (Bedrooms)	Affordable Units	Total Units
Studio	12	59
Open 1-bedroom	21	104
1-bedroom	32	163
2-bedroom	15	73
3-bedroom	0	0
Total	80	399

B. Location. The location of the affordable housing units shall be approved by the City, with the intent that the units are generally mixed with all other market rate housing in the development. Unless otherwise approved by the City, Affordable Units shall not exceed 40% of the dwelling units on any floor of a single building of the Project.

C. Similar Quality Construction. All of the Dwelling Units in the Project shall be constructed of similar quality. The Affordable Unit(s) shall have substantially the same net square footage, equipment, and amenities as other Dwelling Units in the Project with a comparable number of rooms.

D. Designation of Affordable Units. The Owner agrees to designate the Dwelling Units identified in **Exhibit B** as Affordable Units. The Owner, from time to time, may propose to change the specific Dwelling Units designated as Affordable Units herein, in which case the Owner shall notify the City of the proposed change in writing for the City’s approval. The City will review the proposed changes and shall approve or deny the proposed changes based upon the criteria that at all times at least twenty percent (20%) of all of the Dwelling Units in the Project are designated as Affordable Units, and provided that at all times the same unit mix and affordability mix is retained.

E. Maximum Rents for Affordable Units.

1. The Housing Expense of an Affordable Unit shall not exceed thirty percent (30%) of the Income Level relevant for the Unit Type shown in the following table, with adjustments for assumed Household Size.

**Maximum Affordable Rents**

Unit Type	Income Level - (Percent of Median Income)
Studio or 1 bedroom	70%
2 or more bedrooms	80%

2. An Affordable Unit's contract rent shall not exceed the unit's maximum Housing Expense less a Utility Allowance, if applicable, and any other recurring expenses required by the Owner as a condition of rental.

3. No Affordable Unit's tenant shall have more than one rent increase for the same Unit in any twelve (12)-month period; provided, however, that in the event an Affordable Unit's lease expires and said tenant elects to continue leasing the Affordable Unit on a month-to-month tenancy, and the tenant remains an Eligible Household, the Owner may increase the rent for that Affordable Unit up to once every thirty (30) days but no higher than the maximum contract rent as set forth in this section.

F. Renting Affordable Units to Eligible Households. During the Compliance Period, the Owner shall lease or rent, or make available for lease or rental, to Eligible Households all of the Affordable Units in the Project. If at any time the Owner is unable to rent or lease an Affordable Unit, then the Affordable Unit shall remain vacant pending rental or lease to Eligible Households.

G. Income Qualifications for Eligible Households.

1. To qualify as an Eligible Household for initial occupancy of an Affordable Unit, a household's Household Income may not exceed the applicable Percent of Median Income set forth in the table below, adjusted for the household's Household Size.

**Maximum Income at Initial Occupancy Maximum**

<b>Bedrooms</b>	<b>Percent of Median Income</b>
Studio or 1 bedroom	70%
2 or more bedrooms	80%

2. At time of recertification, as provided in Section I below, a tenant will remain an Eligible Household as long as said tenant's Household Income does not exceed the Maximum Income for Recertification.

H. Occupancy Limits for Affordable Units. The Owner shall utilize the following occupancy standards for Affordable Units:

<b>Unit Type</b>	<b>Minimum Occupants</b>
Studio or 1 bedroom	1 person
2-bedroom	2 persons
3-bedroom	3 persons
4-bedroom	4 persons

I. Completion of Certificate of Household Eligibility. Prior to allowing any household to occupy any Affordable Unit, the Owner shall require the prospective tenant to complete a Certification of Household Eligibility ("COHE") that shall be substantially in the form set forth in **Exhibit C**. The

Owner shall also undertake a good faith effort to verify the prospective tenant’s Household Income, as reported on the completed COHE. The Owner’s obligation to verify the reported Household Income shall be limited to requesting copies of and reviewing the prospective tenant’s federal income tax returns, unless the Owner has actual knowledge, or reason to believe, that the information provided by the prospective tenant is materially inaccurate. In the event federal income tax returns are not available, the Owner shall verify Household Income using wage or salary statements, or other income records that the City may consider appropriate.

J. Household Eligibility Recertification. At each renewal of a lease for an Affordable Unit, the Owner shall require all tenants occupying Affordable Units to complete and return to the Owner an updated COHE. The Owner shall undertake a good faith effort to verify the reported Household Income as set forth in Section 3(H). If a tenant’s Household Income exceeds the Maximum Income for Recertification set forth below when the tenant’s lease expires, then within ninety (90) calendar days either (a) the Owner may charge said tenant the current, applicable market rent for the Dwelling Unit and the Owner must designate and rent the next available comparable market rate Dwelling Unit as an Affordable Unit, or (b) the tenant must vacate the Dwelling Unit, unless otherwise prohibited by law, so as to make it available for an Eligible Household.

**Maximum Household Income for Recertification**

<b>Bedrooms</b>	<b>Percent of King County Median Income</b>
Studio or 1 bedroom	90%
2 or more bedrooms	100%

K. Equal Access to Common Facilities. Tenants of the Affordable Units shall have equal access to all amenities and facilities of the Project, such as parking, fitness centers, community rooms, and swimming pools. If a fee is charged for the use of an amenity or facility, then all tenants in the Project must be charged equally for such use. If, as of the effective date of this Contract, the City prohibits a fee for certain amenities or facilities included in the Project, such as parking, the Owner shall include such amenities or facilities in the rent price of an Affordable Unit. Parking is not guaranteed for all units and will be provided on a first-come, first-served basis.

**SECTION 4 – MULTI-FAMILY LIMITED PROPERTY TAX EXEMPTION**

A. The City agrees to issue the Owner a Conditional Certificate of Acceptance of Tax Exemption (“Conditional Certificate”) once this Contract is approved by the City Council, fully executed, and recorded with the King County Recorder’s Office. The Conditional Certificate shall expire three (3) years from the date the City Manager approved the Owner’s application for tax exemption, unless extended by the City Manager as provided in SMC 3.27.060(B).

B. The Owner shall, upon completion of the improvements and upon issuance by the City of a temporary or permanent certificate of occupancy, file with the City Manager an application for Final Certificate of Tax Exemption (“Final Certificate”) with the information and fees required by SMC 3.27.070. Required information includes:

1. A statement of expenditures made with respect to each multi-family housing unit and the total expenditures made with respect to the entire Property;
2. A description of the completed work and a statement of qualification for the exemption;
3. A statement that the work was completed within the required three-year period or any authorized extension; and
4. A statement that the Project meets affordable housing requirements of Chapter 3.27 SMC.

C. The City agrees, conditioned on the Owner's successful completion of the improvements in accordance with the terms of this Contract and on the Owner's filing of the materials described in Section B above, to file a Final Certificate with the King County Assessor within forty (40) days of application.

D. The Owner agrees, by December 15 of the year in which the City issued a Final Certificate for the Project, to provide the City information sufficient to complete the City's report to the Washington State Department of Commerce as set forth in SMC 3.27.090(D).

E. If the Owner converts any of the new or rehabilitated multi-family housing units constructed under this Contract into another use, the Owner shall notify the King County Assessor and the City Manager within sixty (60) days of such change in use.

F. Owner agrees that the Contract is subject to the Shoreline Multi-Family Housing Tax Exemption set forth in Chapter SMC 3.27.

## **SECTION 5 — ENFORCEMENT**

A. Enforcement Provisions. The Owner shall exercise reasonable diligence to comply with the requirements of this Contract and shall correct any such noncompliance within sixty calendar days after such noncompliance is first discovered by the Owner, or would have been discovered by the exercise of reasonable diligence, or within 60 calendar days after the Owner receives notice of such noncompliance from the City, whichever is earliest; provided however, that such period for correction may be extended by the City if the Owner is exercising due diligence to correct the noncompliance. If such noncompliance remains uncured after such period, then the Owner shall be in default and the City on its own behalf may take any one or more of the following actions:

1. By any suit, action or proceeding at law or in equity, require the Owner to perform its obligations under this Contract, or enjoin any acts or things which may be unlawful or in violation of the rights of the City hereunder; it being recognized that the beneficiaries of the Owner's obligations hereunder cannot be adequately compensated by monetary damages in the event of the Owner's default;

2. Have access to, and inspect, examine and make copies of, all of the books and records of the Owner pertaining to the Project. Provided, however, the City shall not divulge such information to any third party unless required by law or unless the same is necessary to enforce the City's rights hereunder; and

3. Take such other action at law or in equity as may appear necessary or desirable to enforce the obligations, covenants, conditions and agreements of the Owner under this Contract.

## SECTION 6 – CANCELLATION OF TAX EXEMPTION

A. The City reserves the right to cancel the Final Certificate should the Owner, its successors and assigns, fail to comply with any of the terms and conditions of this Contract, Chapter 3.27 SMC, or for any reason that the Project or that portion of the Property on which the Project is constructed no longer qualifies for the tax exemption.

B. Upon determining that a tax exemption is to be canceled, the City Manager shall notify the Owner by certified mail, return receipt request. The Owner may appeal the determination in accordance with SMC 3.27.100.

C. The Owner acknowledges that, in the event the City cancels the tax exemption, state law requires that an additional real property tax is to be imposed in the amount of (1) the difference between the tax paid and the tax that would have been paid if it had included the value of the non-qualifying improvements, dated back to the date that the improvements became non-qualifying; (2) a penalty of 20% of the difference calculated under Section (1) of this Paragraph C; and (3) interest at the statutory rate on delinquent property taxes and penalties, calculated from the date the tax would have been due without penalty if the improvements had been assessed without regard to the exemptions provided by Chapter 84.14 RCW and Chapter 3.27 SMC. The Owner acknowledges that, pursuant to RCW 84.14.110, any additional tax owed, together with interest and penalty, become a lien on that portion of the Property on which the Project is constructed and attached at the time the portion of the Property is removed from multi-family use or the amenities no longer meet applicable requirements, and that the lien has priority to and must be fully paid and satisfied before a recognizance, mortgage, judgment, debt, obligation, or responsibility to or with which the Property may become charged or liable. The Owner further acknowledges that RCW 84.14.110 provides that any such lien may be foreclosed in the manner provided by law for foreclosure of liens for delinquent real property taxes.

## SECTION 7 — REPORTING REQUIREMENTS

A. Notice of Occupancy Permit. The Owner shall notify the City's Designee of receipt of the first occupancy permit for the Project within thirty (30) calendar days of the permit's issuance.

B. Initial Project Certification. After the Completion Date and until ninety percent (90%) of all rental units in the Project are occupied, the Owner shall file with the City a Project Certification report, substantially in the form of **Exhibit D**, attached with copies of the COHE required under Section 3 of this Contract.



C. Annual Project Certification. The Owner shall file with the City Manager, within thirty (30) days following the first anniversary of the City's filing of the Final Certificate and each year thereafter for the duration of the property tax exemption, a report substantially in the form of **Exhibit D**, attached with copies of the COHE and which includes information required by SMC 3.27.090, which includes:

1. A statement of occupancy and vacancy of the newly constructed or rehabilitated Project during the past twelve (12) months ending with the anniversary date;

2. A certification by the Owner that the Project has not changed use since the date the City approved the Final Certificate and that Project conforms with affordable housing requirements of Chapter 3.27 SMC; and

3. A description of any subsequent changes or improvements constructed after issuance of the Final Certificate.

D. Maintain Complete Records. The Owner shall maintain complete and accurate records pertaining to the Affordable Units and shall, during regular business hours, permit any duly authorized representative of the City, including, without limitation, the City's Designee, to inspect the books and records of the Owner pertaining to the Affordable Units, including the Initial and Annual Project Certifications, and if applicable, income documentation of households residing in Affordable Units in the Project. The Owner's failure to maintain such records or failure to allow inspection by the City or any duly authorized representative shall constitute a material default hereunder. The Owner shall retain all records pertaining to the Affordable Units for at least six (6) years.

E. Form of Certification. Notwithstanding anything in this Section to the contrary, the Owner shall submit all documentation required by this Section on the forms designated herein, which may be modified by the City from time to time. Changes to forms by the City shall not increase the Owner's obligations hereunder.

## **SECTION 8 — SUBSIDIZED TENANTS**

The Owner shall accept as tenants for Affordable Units, on the same basis as all other prospective households, households who receive state or federal rent subsidies, such as Housing Choice Vouchers under Section 8 of the United States Housing Act of 1937, or other rent subsidies. The Owner shall not apply, or permit the application of, management policies or lease provisions with respect to the Project which have the effect of precluding occupancy of any Dwelling Units by rent subsidy recipients.

## **SECTION 9 — LEASE PROVISIONS**

A. It is the Owner's responsibility to screen and select tenants for desirability and credit worthiness. Except as restricted in this Contract and under state and federal law, such selection is within the Owner's discretion. If written management policies exist, or exist in the future, with respect to the Project, the City may review such written policies and may require changes in such policies, if necessary, so that the policies comply with the requirements of this Contract.

B. All leases for Eligible Households shall contain clauses wherein each individual lessee: (1) certifies the accuracy of the statements made in the COHE, (2) agrees that the Household Income and other eligibility requirements shall be deemed substantial and material obligations of the tenancy, and (3) agrees that misrepresentation in the COHE is a material breach of the lease, entitling the Owner to immediately terminate tenant's lease for the Affordable Unit.

## **SECTION 10 — SALE OR TRANSFER OF THE PROJECT**

The Owner hereby covenants and agrees not to sell, transfer or otherwise dispose of the Project or any portion thereof without first providing a written statement executed by the purchaser that the purchaser understands the Owner's duties and obligations under this Contract and will enter into a contract with the City for the continuation of those obligations. Such notice must be received by the City at least ten (10) working days prior to the close of escrow.

## **SECTION 11 — TERM**

This Contract shall become effective upon its execution and shall continue in full force and effect throughout the Compliance Period, unless sooner modified or terminated by the City or property owner consistent with SMC 3.27.100, as adopted on the date of execution of this Contract.

## **SECTION 12 — NO DISCRIMINATION**

The Owner shall not discriminate on the basis of race, creed, religion, color, sex, sexual orientation, age, national origin, marital status, citizenship or immigration status, honorably discharged veteran or military status, or presence of any sensory, mental, or physical handicap as set forth in RCW 49.60.030, as now existing and as may be amended, in the lease, use, or occupancy of the Project or in connection with the employment or application for employment of persons for the operation and management of the Project.

## **SECTION 13 — COVENANTS RUN WITH LAND**

A. The City and Owner hereby declare their understanding and intent that the covenants, conditions and restrictions set forth herein directly benefit the land: (1) by enhancing and increasing the enjoyment and use of the Project by certain Eligible Households, and (2) by furthering the public purposes of providing housing for Eligible Households.

B. The City and the Owner hereby declare that the covenants and conditions contained herein shall bind the Owner and all subsequent owners of the Project or any interest therein, and the benefits shall inure to the City, all for the Compliance Period. Except as provided in Section 12 of this Contract, each and every contract, deed or other instrument hereafter executed conveying the Project or any portion thereof or interest therein shall contain an express provision making such conveyance subject to the covenants and conditions of this Contract, provided however, that any such contract, deed or other instrument shall conclusively be held to have been executed, delivered and accepted subject to such covenants and conditions, regardless of whether or not such covenants and conditions are set forth or incorporated by reference in such contract, deed or other instrument.

C. Hold Harmless. The Owner shall defend, indemnify, and hold the City, its officers, officials, employees, volunteers and its Designee and any other party authorized hereunder to enforce the terms of this Contract, harmless from any and all claims, injuries, damages, losses, or suits, including attorney fees, arising out of or resulting from this Contract. This provision shall survive termination or expiration of this Contract.

D. No Third-Party Beneficiaries. The provisions of this Contract and of the documents to be executed and delivered in connection herewith are and will be for the benefit of the Owner and the City only and, are not for the benefit of any third party (including, without limitation, any tenants or tenant organizations), and accordingly, no third party shall have the right to enforce the provisions of this Contract or of the documents to be executed and delivered in connection herewith.

E. Binding Provisions. The provisions, covenants, and conditions contained in this Contract are binding upon the parties hereto and their legal heirs, representatives, successors, assigns, and subsidiaries and are intended to run with the land.

#### **SECTION 14 — FORECLOSURE**

In the case of any foreclosure, the immediate successor in interest in the Property pursuant to the foreclosure shall assume such interest subject to the lease(s) between the prior Owner and the tenant(s) and to this Contract for Affordable Units. This provision does not affect any state or local law that provides longer time periods or other additional protections for tenants.

#### **SECTION 15 — ESTOPPEL CERTIFICATE**

The City agrees, upon the request of the Owner or its successor in interest, to promptly execute and deliver to the Owner or its successor in interest or to any potential or actual purchaser, mortgagor, or encumbrancer of the Project, a written certificate stating, if such is true, that the City has no knowledge of any violation or default by the Owner of any of the covenants or conditions of this Contract, or if there are such violations or defaults, the nature of the same.

#### **SECTION 16 — AGREEMENT TO RECORD**

The Owner shall cause this Contract to be recorded in the real property records of King County, Washington. The Owner shall pay all fees and charges incurred in connection with such recording and shall provide the City with a copy of the recorded document.

#### **SECTION 17 — RELIANCE**

The City and the Owner hereby recognize and agree that the representations and covenants set forth herein may be relied upon by City and the Owner. In performing its duties and obligations hereunder, the City may rely upon statements and certificates of the Owner and Eligible Households, and upon audits of the books and records of the Owner pertaining to occupancy of the Project. In performing its duties hereunder, the Owner may rely on the Certificates of Household Eligibility unless the Owner has actual knowledge or reason to believe that such Certificates are

inaccurate.

#### **SECTION 18 — GOVERNING LAW**

This Contract shall be governed by the laws of the State of Washington, except to the extent such laws conflict with the laws of the United States or the regulations of federally insured depository institutions or would restrict activities otherwise permitted in relation to the operation of federally insured depository institutions. Venue for any legal actions shall be in King County Superior Court or, if pertaining to federal laws, the U.S. District Court for Western Washington.

#### **SECTION 19 — NO CONFLICT WITH OTHER DOCUMENTS**

The Owner warrants that it has not executed and will not execute, any other agreement with provisions contradictory to, or in opposition to, the provisions hereof, and that in any event the requirements of this Contract are paramount and controlling as to the rights and obligations herein set forth and supersede any other requirements in conflict herewith.

#### **SECTION 20 — AMENDMENTS**

This Contract shall be amended only by a written instrument executed by the parties hereto or their respective successors in interest, and duly recorded in the real property records of King County, Washington. Amendments to **Exhibit B** shall be considered approved in writing when the **Revised Exhibit B** is signed by the Owner and the City without the need for a further written document attaching the revised exhibit and striking prior versions of the exhibit. In the event of conflict between versions of **Exhibits B**, the version maintained by the City as the then-current version, signed by Owner and City, shall prevail.

#### **SECTION 21 — NOTICE**

A. Any notice or communication hereunder, except legal service of process, shall be in writing and may be given by registered or certified mail. The notice or communication shall be deemed to have been given and received when deposited in the United States Mail, properly addressed with postage prepaid. If given otherwise, it shall be deemed to be given when delivered to and received by the party to whom addressed. Such notices and communications shall be given to the Parties' representatives hereto at their following addresses:

If to the City:	City of Shoreline 17500 Midvale Ave N Shoreline, WA 98133 Attn: City Manager
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If to the Owner:	Steve Yoon, Managing Director 1417 116 <sup>th</sup> Ave Ne, Suite 208 Bellevue, WA 98004
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B. Any party may change its identified representative and address for notices upon ten (10) calendar days prior written notice to the other parties. Legal counsel for a party may deliver notices on behalf of the represented party and such notice shall be deemed delivered by such party.

**SECTION 22 — SEVERABILITY**

If any provision of this Contract shall be invalid, illegal, or unenforceable, the validity, legality and enforceability of the remaining provisions hereof shall not in any way be affected or impaired thereby.

**SECTION 23 — CONSTRUCTION**

Unless the context clearly requires otherwise, words of the singular number shall be construed to include the plural number, and vice versa, when appropriate. All the terms and provisions hereof shall be construed to effectuate the purposes set forth in this Contract and to sustain the validity hereof.

**SECTION 24 — TITLES AND HEADINGS**

The titles and headings of the sections of this Contract have been inserted for convenience of reference only, are not to be considered a part hereof and shall not in any way modify or restrict any of the terms or provisions hereof or be considered or given any effect in the construing this document or any provision hereof or in ascertaining intent, if any question of intent shall arise.

**SECTION 25 – COUNTERPART ORIGINALS**

This Contract may be executed in any number of counterpart originals, each of which shall be deemed to constitute an original contract, and all of which shall constitute one contract. The execution of one counterpart by a Party shall have the same force and effect as if that Party had signed all other counterparts.

**SECTION 26 – AUTHORITY TO EXECUTE**

Each person executing this Contract on behalf of a Party represents and warrants that he or she is fully authorized to execute and deliver this Contract on behalf of the Party for which he or she is signing. The Parties hereby warrant to each other that each has full power and authority to enter into this Contract and to undertake the actions contemplated herein and that this Contract is enforceable in accordance with its terms.

*SIGNATURES ON FOLLOWING PAGE*

IN WITNESS WHEREOF, the Owner and City have each executed the Multi-Family Housing Limited Property Tax Exemption Contract on the Date first above written.

**Owner:**

**City of Shoreline**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: City Manager  
Date: \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
Office of the City Attorney  
By:  
Title:

*NOTARIZATIONS ON FOLLOWING PAGE*

**OWNER:**

State of Washington )  
 ) ss  
County of King )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared \_\_\_\_\_, known to me to be the \_\_\_\_\_ of \_\_\_\_\_, who executed the foregoing document on behalf of said entity, and acknowledged the said document to be the free and voluntary act and deed of said entity, for the uses and purposes therein mentioned, and on oath stated that he or she was authorized to execute said document.

IN WITNESS WHEREOF I have given under my hand and official seal this \_day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Washington.

Print Name \_\_\_\_\_  
Residing at \_\_\_\_\_  
My commission expires \_\_\_\_\_

**CITY OF SHORELINE:**

State of Washington )  
 ) ss  
County of King )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared \_\_\_\_\_, known to me to be the \_\_\_\_\_ of the CITY OF SHORELINE, who executed the foregoing document on behalf of said City, and acknowledged the said document to be the free and voluntary act and deed of said City, for the uses and purposes therein mentioned, and on oath stated that he or she was authorized to execute said document.

IN WITNESS WHEREOF I have given under my hand and official seal this \_day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Washington.

Print Name \_\_\_\_\_  
Residing at \_\_\_\_\_  
My commission expires \_\_\_\_\_

**EXHIBIT A**

**LEGAL DESCRIPTION**

BEG 30 FT E OF SW COR OF N 1/2 OF SE 1/4 OF SE 1/4 OF NW 1/4 TH N 470 FT TH E 250 FT TH S 470 FT TH W 250 FT TO BEG



## EXHIBIT B



**DESIGNATION OF AFFORDABLE UNITS**  
**City of Shoreline Affordable Housing Program**

Unit Number	Unit Type	Unit Size (sq ft)
113	Open 1-Bed	621
205	1-Bed	740
207	Studio	483
213	Open 1-Bed	605
305	1-Bed	738
319	2-Bed	1272
321	Open 1-Bed	612
322	Open 1-Bed	614
323	Studio	471
324	1-Bed	724
335	Open 1-Bed	597
339	Open 1-Bed	592
347	1-Bed	703
349	Studio	483
351	1-Bed	738
357	Studio	470
361	1-Bed	616
369	2-Bed	1157
372	1-Bed	612
405	1-Bed	738
408	2-Bed	1010
421	Open 1-Bed	612
423	Studio	471
424	1-Bed	724
435	Open 1-Bed	597
447	1-Bed	703
448	1-Bed	721
449	Studio	483
451	1-Bed	739
459	Open 1-Bed	611
464	1-Bed	724
466	2-Bed	965
467	2-Bed	1089
469	2-Bed	1139
470	1-Bed	724
479	Open 1-Bed	687
482	1-Bed	702

## EXHIBIT B



**DESIGNATION OF AFFORDABLE UNITS**  
**City of Shoreline Affordable Housing Program**

Unit Number	Unit Type	Unit Size (sq ft)
508	2-Bed	1010
521	Open 1-Bed	612
523	Studio	471
524	1-Bed	724
535	Open 1-Bed	597
547	1-Bed	703
549	Studio	482
559	Open 1-Bed	611
564	1-Bed	724
566	2-Bed	965
567	2-Bed	1089
569	2-Bed	1139
570	1-Bed	724
572	1-Bed	612
579	Open 1-Bed	687
582	1-Bed	702
608	2-Bed	1010
621	Open 1-Bed	612
623	Studio	471
624	1-Bed	724
635	Open 1-Bed	597
647	1-Bed	703
649	Studio	482
659	Open 1-Bed	611
664	1-Bed	724
667	2-Bed	1089
669	2-Bed	1139
670	1-Bed	724
672	1-Bed	612
679	Open 1-Bed	687
682	1-Bed	702
708	2-Bed	1007
712	Studio	533
721	Open 1-Bed	611
723	Studio	471
724	1-Bed	723
735	Open 1-Bed	596
747	1-Bed	723





**EXHIBIT C**  
**CERTIFICATION OF HOUSEHOLD ELIGIBILITY**

City of Shoreline Affordable Housing

I, \_\_\_\_\_, and I, \_\_\_\_\_, as applicants for rental of the following Affordable Unit, do hereby represent and warrant that my/our adjusted annual income is \$ \_\_\_\_\_.

Property: \_\_\_\_\_ Property Address: \_\_\_\_\_

Unit # \_\_\_\_\_ No. of Bedrooms: \_\_\_\_\_ Household size:<sup>1</sup> \_\_\_\_\_ Disabled: Yes / No

The attached computation includes all income I/we received for the date I/we execute a rental agreement for an affordable unit, or the date on which I/we will initially occupy such unit, whichever is earlier.

This affidavit is made with the knowledge that it will be relied upon by the City to determine maximum income for eligibility. I/We warrant that all information set forth in this Certification of Household Eligibility is true, correct and complete based upon information I/We deem reliable, and that the estimate contained in the preceding paragraph is reasonable and based upon such investigation as the undersigned deemed necessary. I/we will assist the Owner in obtaining any information or documents required to verify the statements made in this Certification.

I/We acknowledge that I/we have been advised that the making of any misrepresentation or misstatement in this affidavit will constitute a material breach of my/our agreement with the Owner to lease the unit and will entitle the Owner to prevent or terminate my/our occupancy of this unit by institution of an action for eviction or other appropriate proceedings.

I/We do hereby swear under penalty of perjury that the foregoing statements are true and correct.

Signature \_\_\_\_\_  
Date \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
E-mail Address \_\_\_\_\_  
Phone \_\_\_\_\_

Signature \_\_\_\_\_  
Date \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
E-mail Address \_\_\_\_\_  
Phone \_\_\_\_\_

<sup>1</sup> The number of people who will reside with you at least four (4) months of the year.

HOUSEHOLD MEMBERS

Name	Age	Name	Age

INCOME COMPUTATION

"Household income" includes all items listed below, from all household members over the age of 18. Income of dependents over 18, who reside in the unit for less than four (4) months of the year will not be counted toward household income.

For the previous 12-month period, indicate income received from the following sources:

- a) The full amount, before any payroll deductions, of wages, salaries, overtime pay, commissions, fees, tips, bonuses and other compensation for personal services, and payments in lieu of earnings, such as unemployment and disability compensation, worker's compensation and severance pay and any earned income tax credit to the extent that it exceeds tax liability. \$ \_\_\_\_\_
  - b) Net income from operations of a business or profession or net income of any kind from real or personal property. \$ \_\_\_\_\_
  - c) Interest and dividends; \$ \_\_\_\_\_
  - d) The full amount of periodic payments received from Social Security, pensions, retirement funds, annuities, insurance policies, disability or death benefits, alimony, child support, or any similar type of periodical payments, and any regular contributions or gifts from persons not residing in the unit. \$ \_\_\_\_\_
  - e) Public assistance payments. \$ \_\_\_\_\_
  - f) Regular and special allowances and pay of a member of the Armed Forces who is a spouse or head of the family. \$ \_\_\_\_\_
- TOTAL \$ \_\_\_\_\_

(NOTE: The following are not considered income: occasional, infrequent gifts of money; one-time payments from insurance policies or an inheritance settlement; scholarships or student loans for tuition, fees or books; foster child care payments; the value of Food Stamp coupons; hazardous duty pay to a member of the Armed Forces; relocation payments; assistance received under the Low-Income Home Energy Assistance Program or any similar program).



**EXHIBIT D**

Multifamily Property Tax Exemption Program  
Annual Project Certification

Reporting Requirements

The property owner must file this Annual Report with the City of Shoreline within thirty (30) calendar days after the anniversary of the date the Final Certificate of Tax Exemption was issued- for the term of the exemption period. Failure to submit this annual declaration may result in cancellation of the tax exemption.

Property Owner’s Authorized Representative (if applicable)

Name: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Property Owner

Name: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Property Information

Property Address: \_\_\_\_\_  
Tax Assessor Parcel Number(s): \_\_\_\_\_  
Project Name: \_\_\_\_\_  
Date Final Certificate of Tax Exemption for this property was issued: \_\_\_\_\_

Are any units in the property offered as short-term (less than 1 month) rental units?

- Yes
- No

Has the property changed from multifamily use the previous 12 months?

- Yes
- No

If the property has changed use, describe the changes.

Have there been any improvements made to the property in the previous 12 months?

- Yes
- No

If there have been improvements to the property, describe the improvements.

Has the property been in compliance with the affordable housing requirements of the MFTE program during the previous 12 months, including the terms and conditions of the contract with the City of Shoreline?

- Yes
- No

If the property has not been in compliance, describe the reason for non-compliance.

Complete the table below to demonstrate the time the multi-family unit(s) in the Project have been occupied and/or vacant during the previous 12 months.

Unit #	Type	Number of Months Occupied	Number of Months Vacant

**Affirmation**

As the property owner of record, or authorized representative of the property owner, of the property described in this Annual Report, I declare under penalty of perjury under the laws of the State of Washington that this Annual Report, and any accompanying documents have been examined by me and that they are true, correct, and complete to the best of my knowledge.

Owner/Owner Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_



The below notary section only needs to be completed for properties that received a transportation impact fee or park impact fee exemption based on the provision of low-income housing.

STATE OF WASHINGTON )

) ss

County of King )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ before me personally appeared \_\_\_\_\_ to me known to be the individual(s) described in and who executed the foregoing instrument, and acknowledged that they signed and sealed the same as their free and voluntary act and deed, for the uses and purposes therein mentioned.

PROJECT NAME \_\_\_\_\_

REPORTING PERIOD: \_\_\_\_\_ through \_\_\_\_\_.

**Contract rent included the following (please answer “yes” or “no”):**

Electricity and gas? \_\_\_\_\_

Water and sewer? \_\_\_\_\_

Garbage and recycling? \_\_\_\_\_

**Other expenses tenants are required to pay in addition to contract rent:**

Renter’s insurance? \_\_\_\_\_

King County Sewer Capacity Charge? \_\_\_\_\_

Other (specify)? \_\_\_\_\_

Other (specify)? \_\_\_\_\_

**Does your contract/covenant include parking for one motor vehicle in its definition of “Housing Expense?” \_\_\_\_\_ If YES, proceed to question A, if NO, proceed to question B.**

**A) Do all MFTE units include a parking spot? \_\_\_\_\_**  
If no, was the parking rate deducted from the maximum allowable rent for those units without parking? \_\_\_\_\_

**B) What is the monthly parking charge for each type of unit?**  
Market rate? \_\_\_\_\_  
70% AMI? \_\_\_\_\_  
80% AMI? \_\_\_\_\_

**Please attach a copy of the property’s standard residential lease agreement.**

**Please complete the Details for Income-Restricted Units and submit with this certification.**

# Details for Income-Restricted Units

Project Name:

Reporting Period:

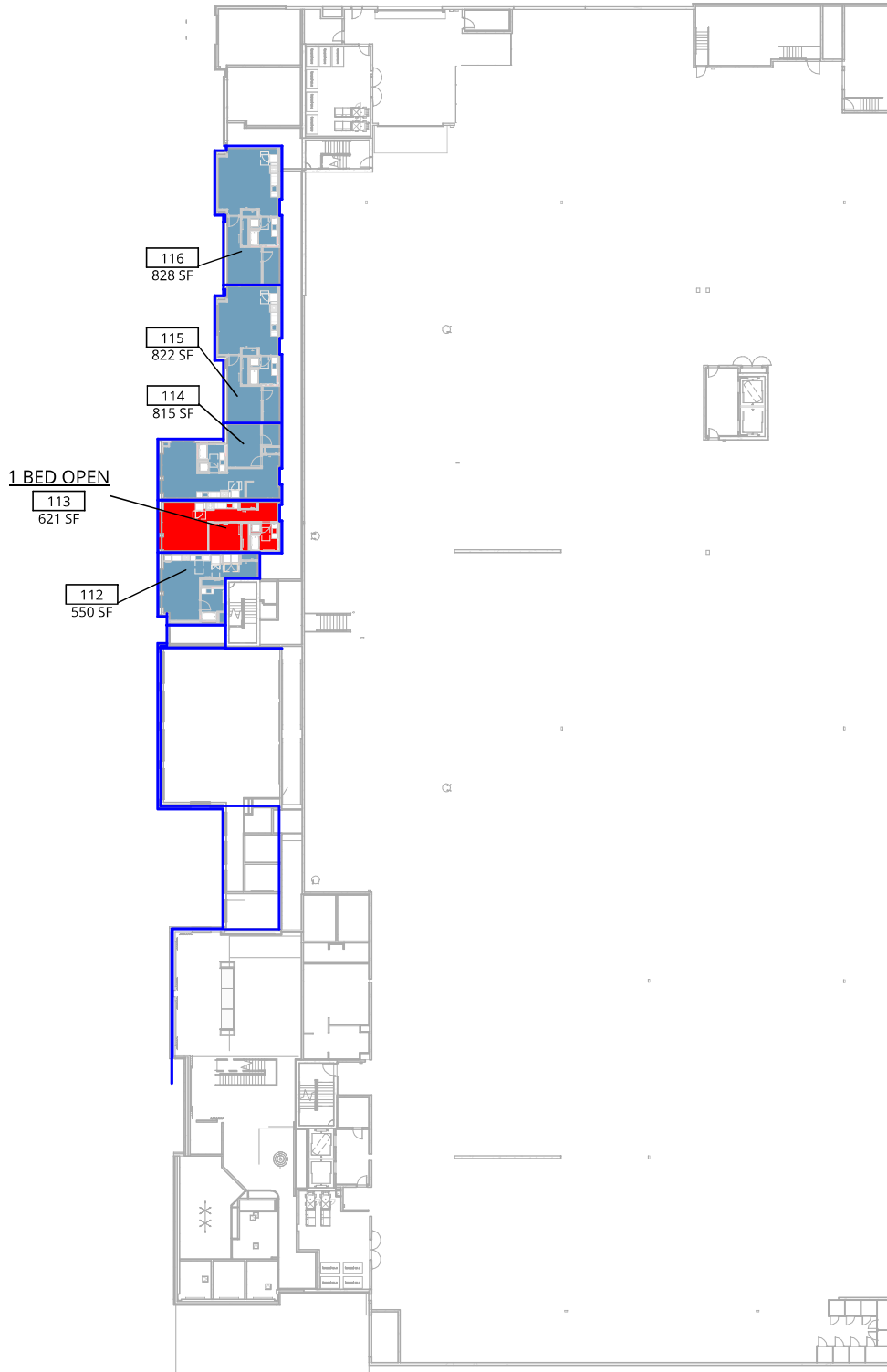
Electricity & Gas	Does Contract Rent include:		Water & Sewer	Garbage?		Renter's Insurance	Yes	No	One Parking Space		Are residents required to buy Renter's Insurance?	
	Yes	No		Yes	No				Yes	No	Yes	No

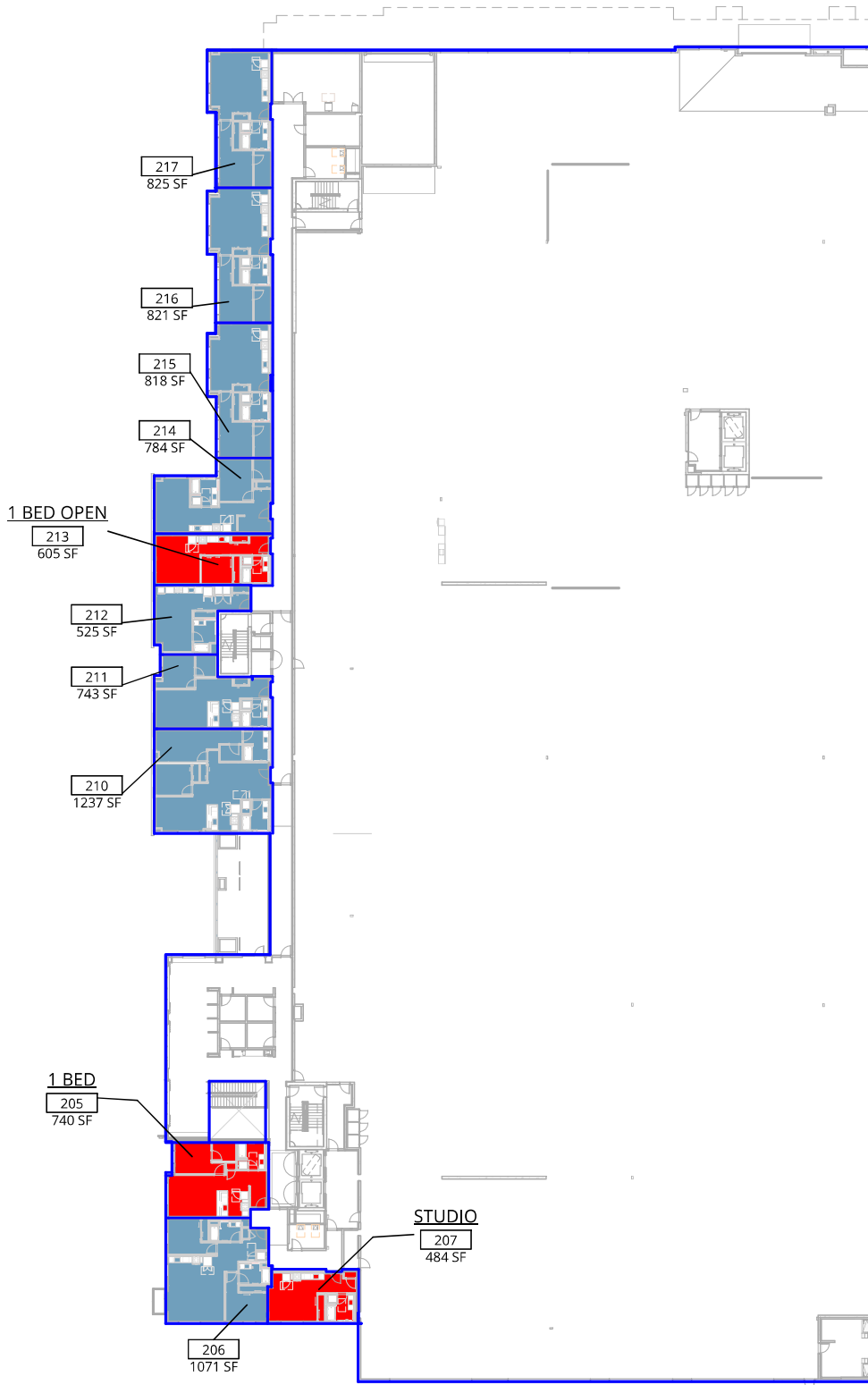
For each "No" enter the Allowance or Fee below (except Renter's Insurance, if it's not required).

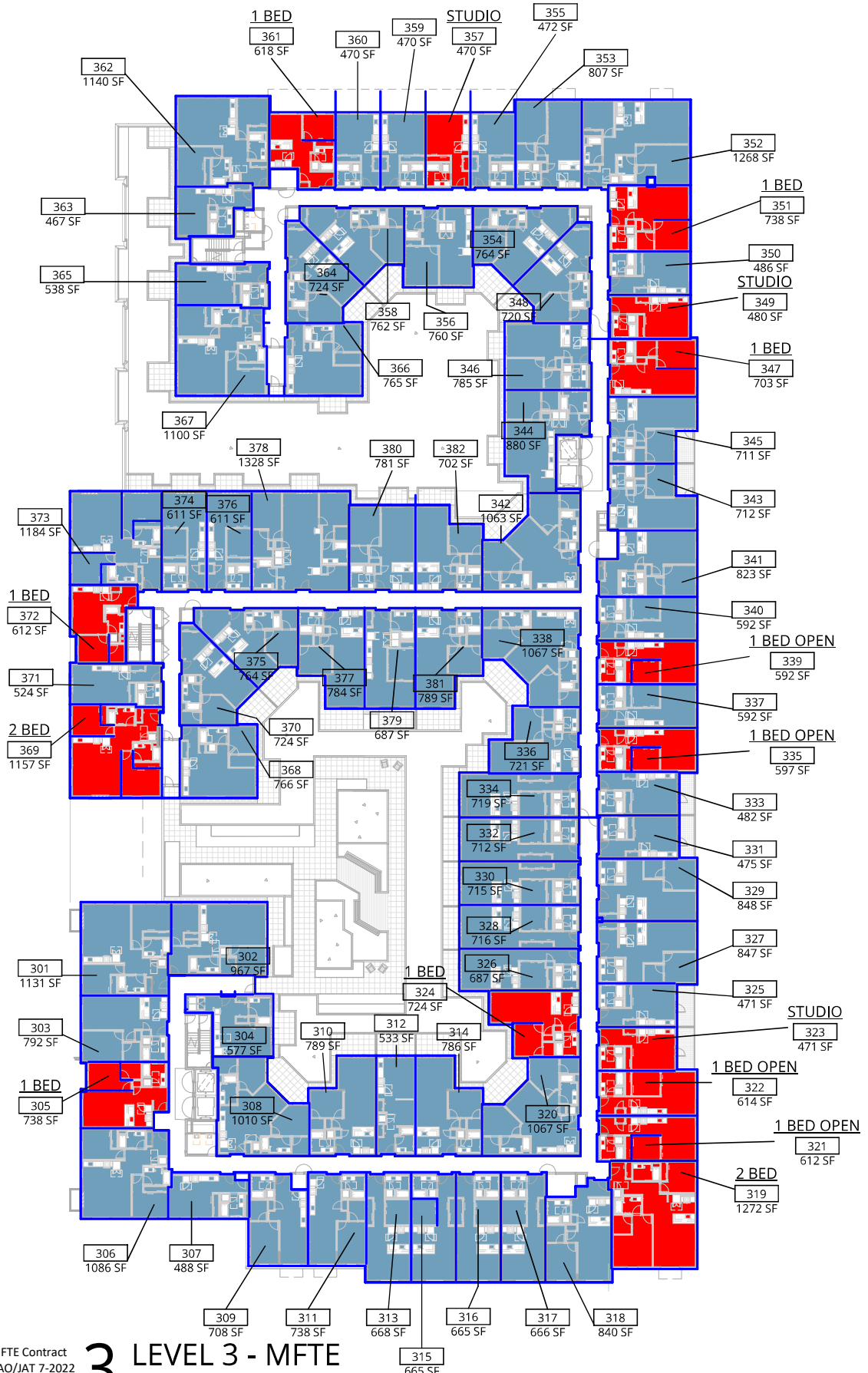
Unit #	Tenant Name	Family Size	Move-in Date	Current Lease Start Date	Current Household Income*	Unit Type (BRs)	Afrd Level	Max Household Income**	Electric & Gas Allowance**	Water & Sewer Allowance**	Garbage Allowance (or Fee)**	Insurance Allowance**	Parking fee	Max Rent**	Current Contract Rent

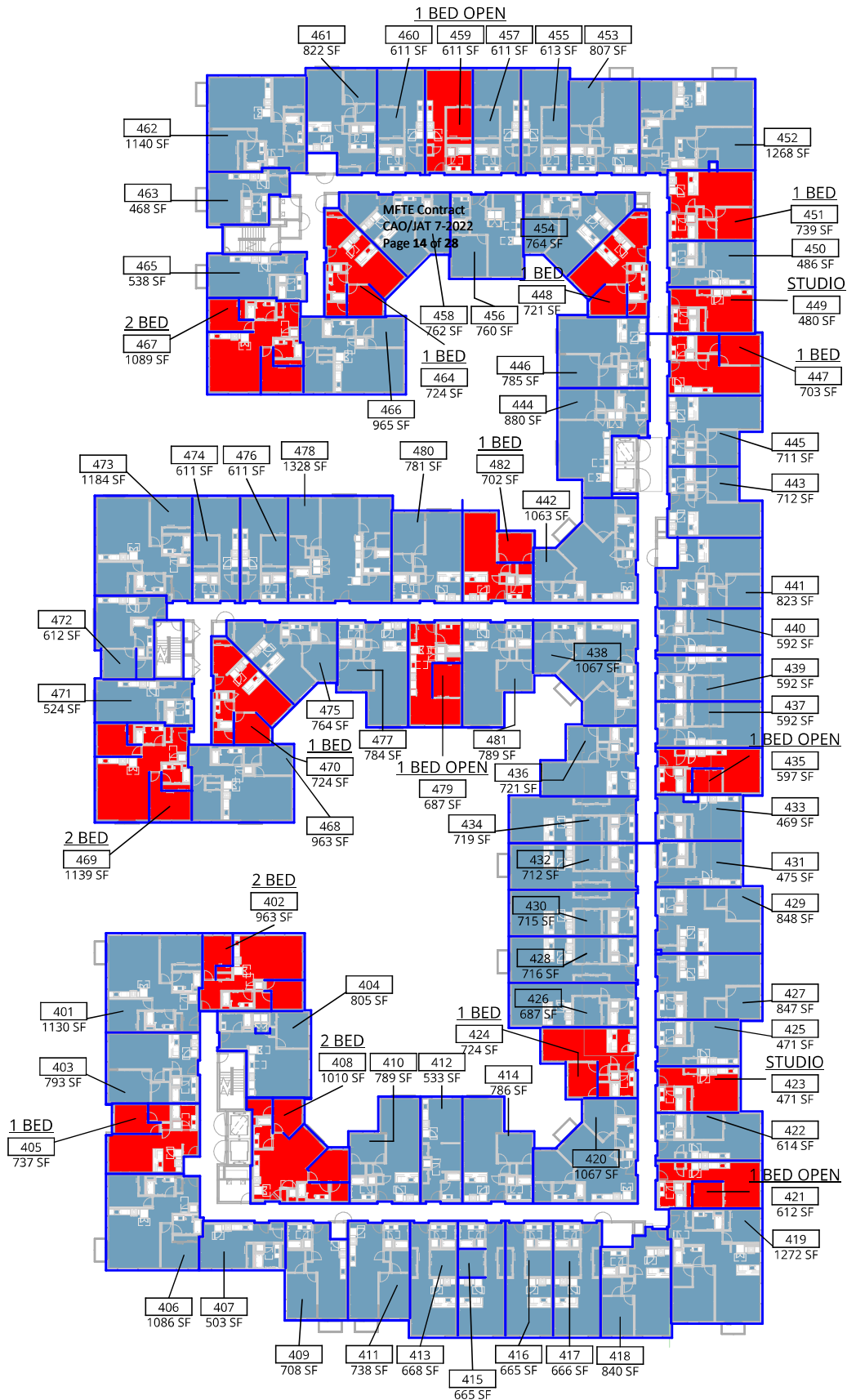
\* As of report date or when current lease was signed.  
 \*\* Find on Rent and Income Limits (Also see charts below)

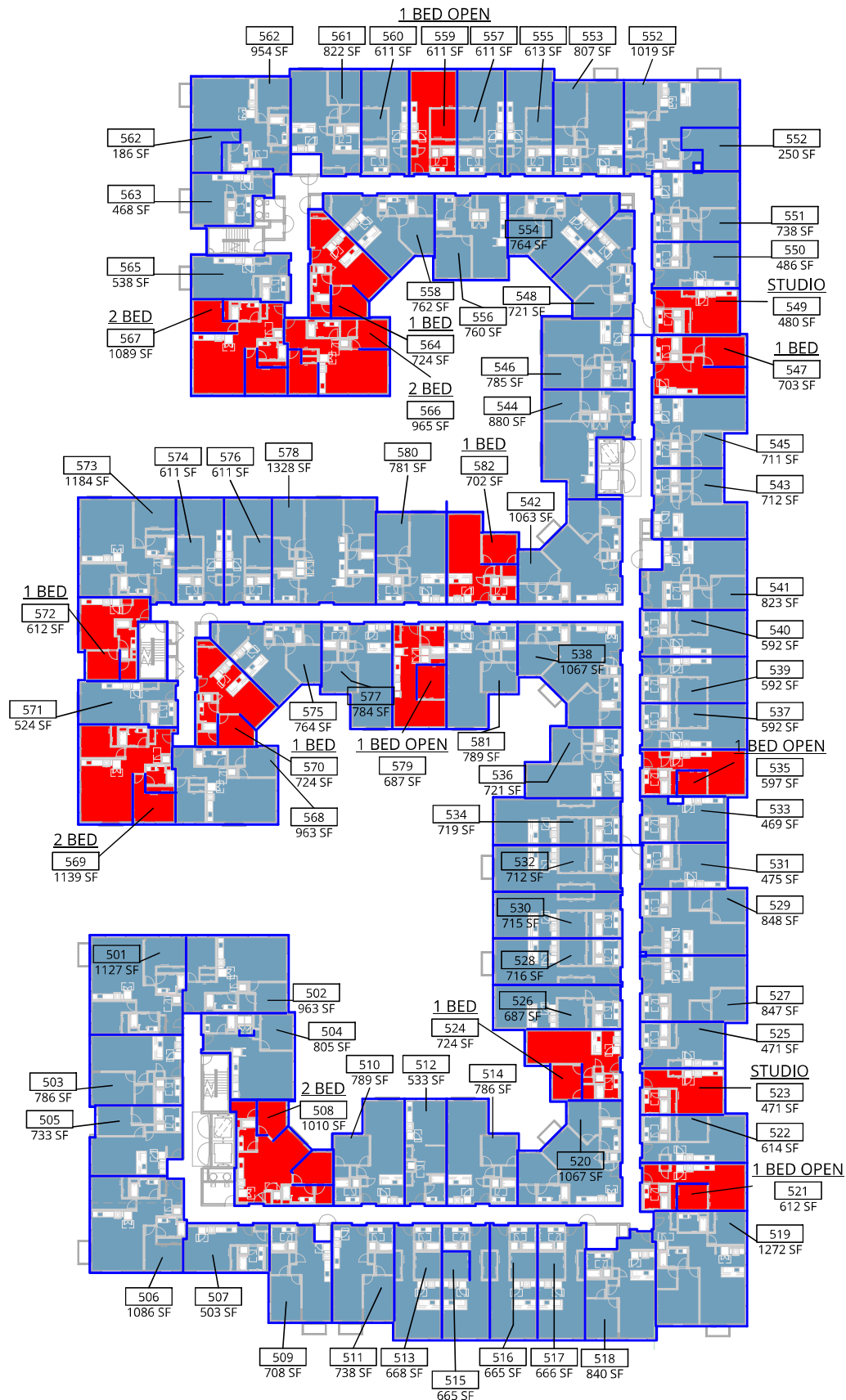
Utility Allowance
Studio
1-bedroom
2-bedroom



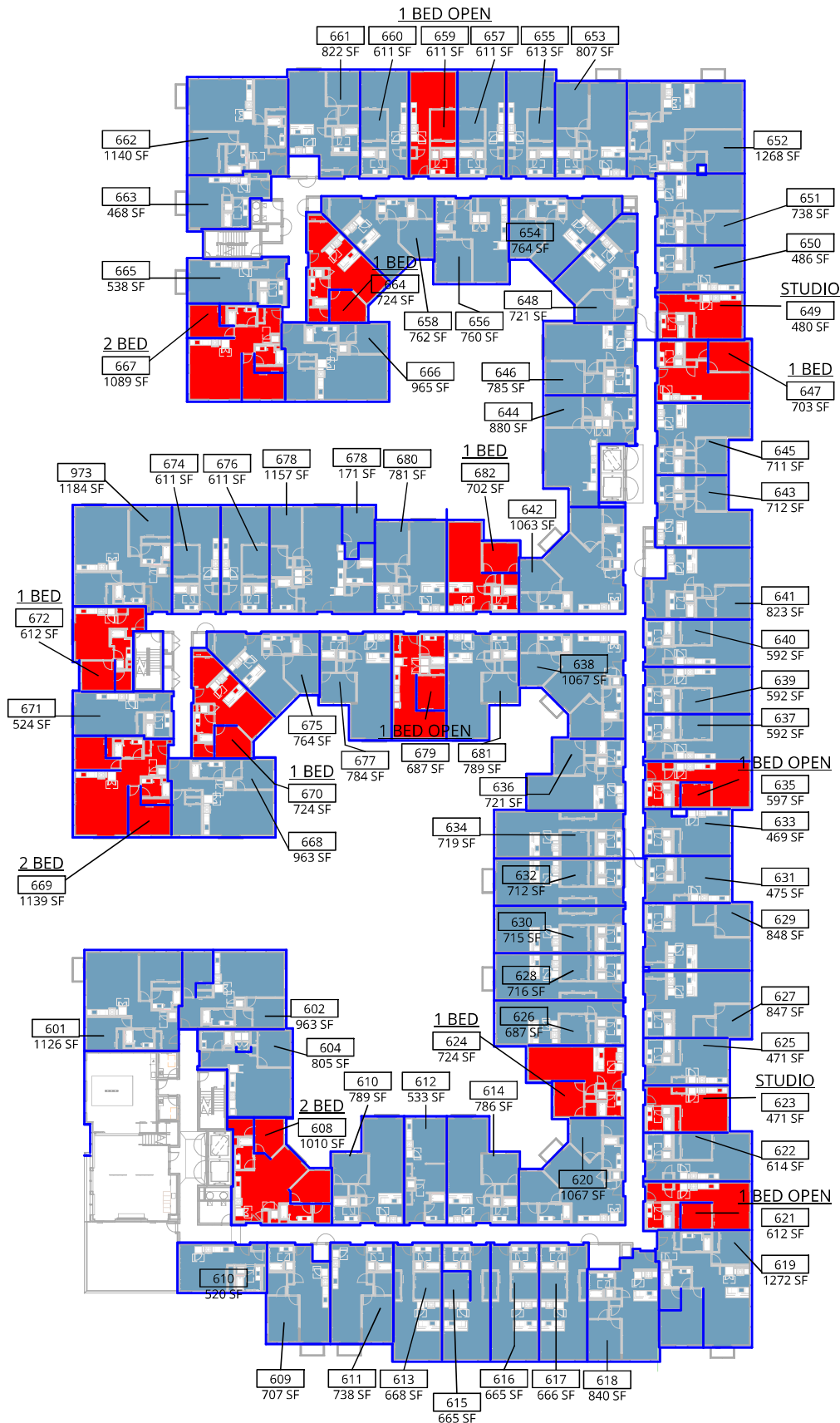


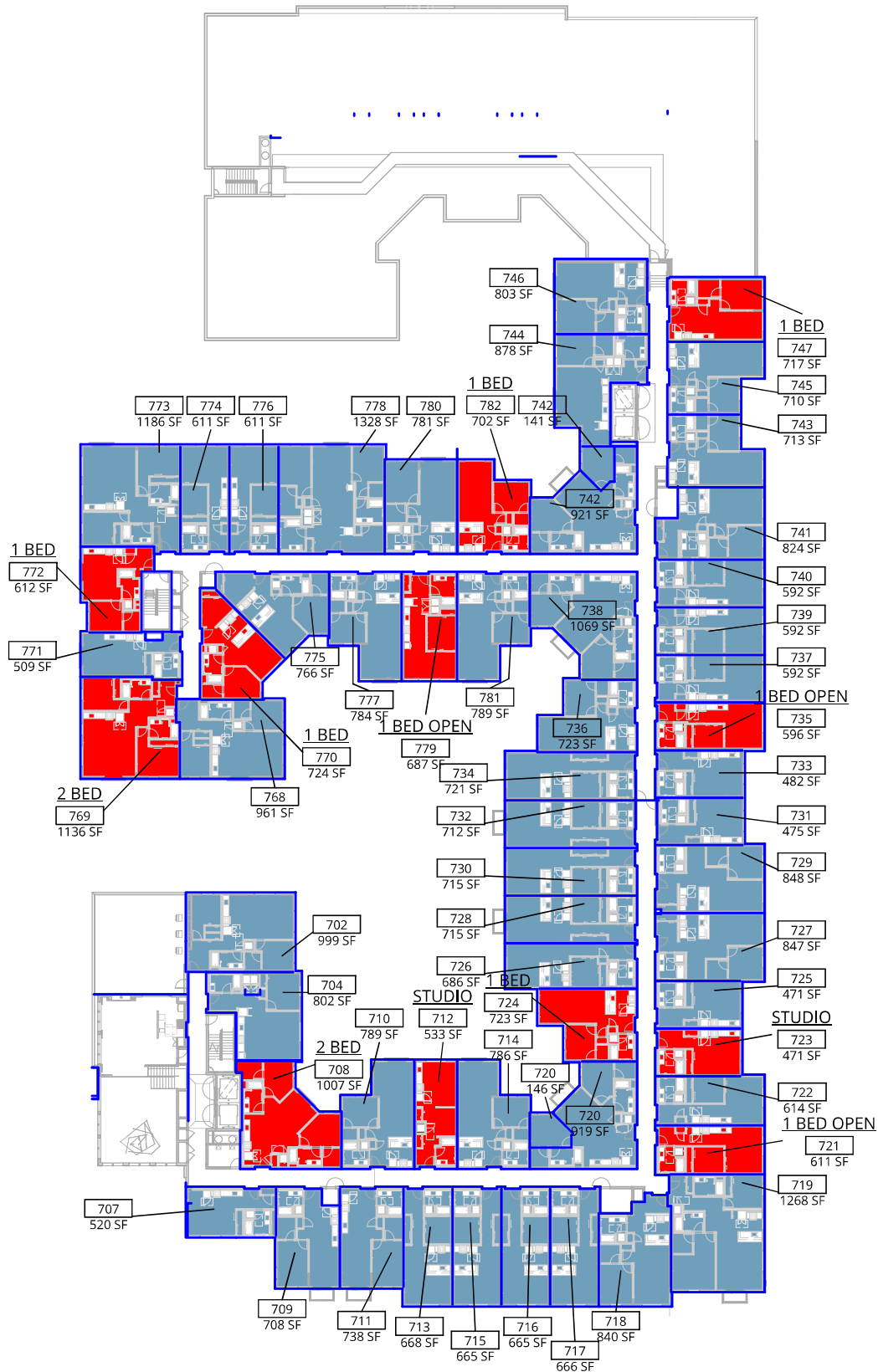












## 2023 Multi-Family Tax Exemption Program Report - City of Shoreline

Updated 3/14/2022

Currently in MFTE Program								
Units	Project	Type	Affordable	Start	End	Improvements Valuation (2023)	City Tax Rate (2023)	City Property Tax Abatement
16	3108 Apartments	12-year affordable	4	1/1/2021	12/31/2032	\$ 3,490,000	\$ 1.39000	\$ 4,851
81	Arabella II	12-year affordable	17	1/1/2020	12/31/2031	\$ 20,493,000	\$ 1.39000	\$ 28,485
164	Geo Apartments	12-year affordable	34	1/1/2021	12/31/2032	\$ 64,761,400	\$ 1.39000	\$ 90,018
80	Interurban Lofts	12-year affordable	16	1/1/2018	12/31/2029	\$ 3,720,800	\$ 1.39000	\$ 5,172
129	Malmo	12-year affordable	26	1/1/2015	12/31/2026	\$ 41,409,600	\$ 1.39000	\$ 57,559
5	North City Development	12-year affordable	1	1/1/2015	12/31/2026	\$ 616,100	\$ 1.39000	\$ 856
221	Paceline	12-year affordable	44	1/1/2019	12/31/2030	\$ 87,561,600	\$ 1.39000	\$ 121,711
165	Polaris*	State program	165	1/1/2015	12/31/2026	see note	\$ 1.39000	
60	Sunrise Eleven	12-year affordable	12	1/1/2018	12/31/2029	\$ 16,980,000	\$ 1.39000	\$ 23,602
72	The 205 Apartments	12-year affordable	14	1/1/2019	12/31/2030	\$ 20,273,000	\$ 1.39000	\$ 28,179
124	Green Leaf Shoreline	12-year affordable	25	1/1/2021	12/31/2032	\$ 47,845,100	\$ 1.39000	\$ 66,505
330	The Current	12-year affordable	66	1/1/2022	12/31/2033	\$ 98,662,300	\$ 1.39000	\$ 137,141
15	Pinnacle One	12-year affordable	3	1/1/2023	12/31/2034	\$ 3,606,000	\$ 1.39000	\$ 5,012
243	The Postmark	12-year affordable	49	1/1/2021	12/31/2032	\$ 69,460,500	\$ 1.39000	\$ 96,550
<b>1,705</b>			<b>476</b>			<b>\$ 478,879,400</b>		<b>\$ 665,642</b>
Graduates of MFTE Program								
Units	Project	Type		Start	End	Improvements Valuation (2023)	City Tax Rate (2022)	2021 Revenue
88	Arabella	10-year market	n/a	1/1/2008	12/31/2017	\$ 25,627,600	\$ 1.39000	\$ 35,622
<b>88</b>						<b>\$ 25,627,600</b>		<b>\$ 35,622</b>
Conditional Certificates of MFTE								
Units	Project	Type	Affordable	Cert. Date	Expiration	Status	Est. Completion	Final App
315	18815 Aurora Ave N	12-year affordable	63	4/20/2021	4/20/2024	Construction	Apr-23	no
227	Quinn by Vintage*	State program	226	6/30/2021	6/30/2024	Construction	Jan-23	no
203	Geo II	12-year affordable	41	7/13/2022	7/13/2025	Construction	Mar-23	no
22	Pinnacle 2	12-year affordable	5	10/21/2022	10/21/2025	Construction	Aug-24	no
235	The Line	12-year affordable	46	Pending		Construction		no
252	Ion 149th	12 or 20-year affordable	51	Pending		Predevelopment	May-24	no
550	Shea 108 NE 145th	12-year affordable	110	1/12/2023	1/12/2026	Predevelopment	2025	no
299	Shoreline 147th	20-year affordable	60	11/22/2022	11/22/2025	Construction	Jan-24	no
35	Paramount	20-year affordable	7	7/5/2022	7/5/2025	Construction	May-23	no
161	18551 Aurora Ave N	12-year affordable	33	7/20/2022	7/20/2025	Construction	Sep-23	no
210	Midvale by Vintage	12-year affordable	43	Pending		Predevelopment	Oct-23	no
386	Brea	12-year affordable	77	Pending		Predevelopment	Sep-25	no
399	Modera	12-year affordable	80	Pending		Predevelopment	Sep-25	no
240	Kinect	12-year affordable	48	Pending		Predevelopment	Apr-24	no
11	TenReal 19232 5th Ave NE	12 or 20-year affordable	3	Pending		Predevelopment		no
115	Paramount 2	20-year affordable	23	Pending		Predevelopment	Dec-24	no
300	Grand Peaks	20-year affordable	60	Pending		Predevelopment		no
172	Burl	12 or 20-year affordable	35	Pending		Predevelopment		no
197	18910 8th Ave NE	12 or 20-year affordable	39	Pending		Predevelopment		no
12	Sunrise 12	12 or 20-year affordable	3	Pending		Predevelopment		no
298	811 NE 188th St	12 or 20-year affordable	60	Pending		Predevelopment		no
288	17712 15th Ave NE	12 year	58	Pending		Predevelopment		no
<b>4,910</b>			<b>1,168</b>					

**6,703 Total homes****1,644 Affordable homes**

\*Participates in alternative state incentive program offering full property tax exemption; the City's MFTE program acts as backup.

**2022 Income and Rent Limits**

**City of Shoreline**

Based on the King County (Seattle-Bellevue HFMA) Median Income:  
 HUD Very Low-Income Limit:

**\$134,600** for a family of 4.  
**\$64,700** for a family of 4.

<b>Rent Limits</b>						<b>Household Income Limits</b>		
AMI	BEDROOMS	Maximum Monthly Housing Costs	Maximum Rent if No Other Expenses	Maximum Rent if Tenant Pays Own Utilities, and No Other Expenses	Maximum Rent if Tenant Pays Own Utilities, Renters Insurance, and No Other Expenses	AMI: Household Size	50% Initial Occupancy	70% Recertification
		<b>50%</b>	Studio	\$1,133	\$1,133	\$1,025	\$1,012	1
	"Open 1"	\$1,214	\$1,214	\$1,106	\$1,093	2	\$51,800	\$68,100
	One	\$1,214	\$1,214	\$1,106	\$1,093	3	\$58,250	\$76,650
						4	\$64,700	\$85,100
						5	\$69,900	\$91,950
AMI	BEDROOMS	Maximum Monthly Housing Costs	Maximum Rent if No Other Expenses	Maximum Rent if Tenant Pays Own Utilities, and No Other Expenses	Maximum Rent if Tenant Pays Own	AMI: Household Size	60% Initial Occupancy	80% Recertification
		<b>60%</b>	Studio	\$1,311	\$1,311	\$1,203	\$1,190	1
	"Open 1"	\$1,405	\$1,405	\$1,297	\$1,284	2	\$59,950	\$76,250
	One	\$1,405	\$1,405	\$1,297	\$1,284	3	\$67,450	\$85,800
	Two	\$1,686	\$1,686	\$1,552	\$1,539	4	\$74,900	\$95,300
	Three	\$1,948	\$1,948	\$1,778	\$1,765	5	\$80,950	\$102,950
	Four	\$2,098	\$2,098	\$1,887	\$1,874			
AMI	BEDROOMS	Maximum Monthly Housing Costs	Maximum Rent if No Other Expenses	Maximum Rent if Tenant Pays Own Utilities, and No Other Expenses	Maximum Rent if Tenant Pays Own	AMI: Household Size	70% Initial Occupancy	90% Recertification
		<b>70%</b>	Studio	\$1,490	\$1,490	\$1,382	\$1,369	1
	"Open 1"	\$1,596	\$1,596	\$1,488	\$1,475	2	\$68,100	\$85,800
	One	\$1,596	\$1,596	\$1,488	\$1,475	3	\$76,650	\$96,500
	Two	\$1,915	\$1,915	\$1,781	\$1,768	4	\$85,100	\$107,200
	Three	\$2,214	\$2,214	\$2,044	\$2,031	5	\$91,950	\$115,800
	Four	\$2,384	\$2,384	\$2,173	\$2,160			
AMI	BEDROOMS	Maximum Monthly Housing Costs	Maximum Rent if No Other Expenses	Maximum Rent if Tenant Pays Own Utilities, and No Other Expenses	Maximum Rent if Tenant Pays Own	AMI: Household Size	80% Initial Occupancy	100% Recertification
		<b>80%</b>	Two	\$2,145	\$2,145	\$2,011	\$1,998	2
	Three	\$2,479	\$2,479	\$2,309	\$2,296	3	\$85,800	\$107,250
	Four	\$2,669	\$2,669	\$2,458	\$2,445	4	\$95,300	\$119,150
						5	\$102,950	\$128,700

Maximum monthly housing costs are 30% of the maximum household income, and include basic utilities, and any costs required by the property owner (e.g., renter's insurance).

Income and housing cost limits are adjusted from the 4-person basis according to the table below, left.

Maximum contract rents are calculated by deducting charges borne by the tenant: basic utilities or utility allowance and monthly costs required for tenancy (e.g., renters insurance). Instead of deducting actual expenses, the owner may deduct allowances according to the table below.

<b>Other Expense Allowances</b>			
Bedrooms	Electricity & Gas	Water, Sewer, Garbage	Renter's Insurance
Studio	\$38	\$70	\$13
"Open 1"	\$38	\$70	\$13
One	\$38	\$70	\$13
Two	\$53	\$81	\$13
Three	\$70	\$100	\$13
Four	\$93	\$118	\$13

Example: The maximum rent of an 70% AMI studio with all utilities included, and no other required expenses, would be \$1,490  
 The maximum rent for the same studio with no utilities included and renters insurance required would be \$1,369  
 The maximum rent for the same studio with water, sewer, and garbage included (i.e., no W/S/G allowance) but not electricity and gas, and renter's insurance required would be \$1,439